

**BIRSA MUNDA TRIBAL UNIVERSITY**  
**RAJPIPLA, Dist.NARMADA, PIN CODE-393145**

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Applications are invited for following administrative posts of Birsa Munda Tribal University, Rajpipla, Dist.Narmada. Detailed information is available on website: (<http://tribal.gujarat.gov.in>) and ([comm-tribal.gujarat.gov.in](http://comm-tribal.gujarat.gov.in)). candidates are requested to submit their application in the prescribed proforma before dt. 21/10/2018

SR NO.	NAME OF POST	NUMBER OF POST	CATEGORY	PAY SCALE
1	Deputy Registrar	2	General	15600-39100 GP- 6600
2	Legal Officer	1	General	15600-39100 GP- 6600
3	Accountant/Auditor	1	General	15600-39100 GP- 6600
4	Assistant Registrar	2	General	15600-39100 GP- 5400
5	P.A. to Vice Chancellor / P.A. to Registrar cum Office Superintendent	2	General	9300-34800 GP-4600
6	Cashier cum Section Officer	1	General	9300-34800 GP-4600

Note: There is also another advertisement has been published of this university. For details check website: <http://tribal.gujarat.gov.in> or [comm-tribal.gujarat.gov.in](http://comm-tribal.gujarat.gov.in)

Registrar  
Birsa Munda Tribal University  
Rajpipla

# BIRSA MUNDA TRIBAL UNIVERSITY

AdarshNivasi School Campus, Vavdi Road, Rajpipla, Dist.Narmada-393145

Minimum Qualifications for Administrative Positions in University Office/Department/college  
Employment Notice No : Tri.Uni./Narmada/F.no.69 /Notification /1029 to 31/ 18 , Date.25/09/2018

No	Name of the Post	Pay Scale	No. of Post & Category	Qualification
1	Deputy Registrar	15600-39100 GP-6600	2- General	<p>(1) A Master degree with atleast 55% marks or an equivalent grade of 'B' in the UGCseven point scale.</p> <p style="text-align: center;">AND</p> <p>(a) At least nine years of experienceor above as an Assistant Professor in a college or a university with educational administration.</p> <p style="text-align: center;">OR</p> <p>(b) Comparable experience in research establishment and/or other institutions of higher education.</p> <p style="text-align: center;">OR</p> <p>(c) Five years administrative experience as Assistant Registrar or in equivalent post.</p> <p>(2)Possess a degree or diploma or certificate in computer course equivalent to CCC+ level as determined by the Government from Government recognized university or polytechnic or training institution.</p> <p>(3) Adequate knowledge of Gujarati or Hindi or both.</p> <p>AGE: Not be less than 18 years and not be more than 46 years</p>

2	Legal Officer	15600-39100 GP-6600	1- General	<p>(1) A degree in Law (special) or degree in Law (integrated) (five years course after Higher Secondary School Certificate Examination)</p> <p style="text-align: center;">AND</p> <p>(a) have enrolled the bar council as an advocate and practicing in the High Court or District Court or City Court at Ahmadabad or family Court or Small Cause Court or Industrial Court of at least seven years</p> <p style="text-align: center;">OR</p> <p>(b) At least seven years experience of legal matters in Government, or staff working of the establishment of High Court or any court subordinate thereto or staff of office of the Government pleader of the High Court or City Civil Court or District Court</p> <p style="text-align: center;">OR</p> <p>(c) at least seven years experience of legal matters in local body or limited company established under the companies Act, 2013</p> <p>(2) Possess a degree or diploma or certificate in computer course equivalent to CCC+ level as determined by the Government from Government recognized university or polytechnic or training institution.</p> <p>(3) Have sufficient knowledge of Gujarati so as to enable him to speak, read and write in Gujarati and to translate with ease from Gujarati into English and vice-versa.</p> <p>AGE: Not be less than 18 years and not be more than 42 years</p>
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3	Accountant / Auditor	15600-39100 GP-6600	1- General	<p>(1) The qualification of Chartered Accountant.</p> <p style="text-align: center;">OR</p> <p>(2) A post graduate degree in Commerce. (Accountancy)</p> <p style="text-align: center;">AND</p> <p>(a) At least five years experience on the post not below the rank of Cashier cum Section Officer-(GP-4600) in the Birsa Munda Tribal University.</p> <p style="text-align: center;">OR</p> <p>(b) Atleast five years experience related to Accounts and/or Audit works in Government or local bodies or Government under taking board or corporation or university, on the post which can be considered equivalent to the post not below the rank of Cashier cum Section Officer-(GP-4600) in the BirsaMunda Tribal University.</p> <p style="text-align: center;">OR</p> <p>(3) A bachelor degree in Commerce (Accountancy) of any of the Universities established or incorporated by or under the Central or State Act in India.</p> <p style="text-align: center;">AND</p> <p>(a) At least seven years experience on the post not below the rank of Cashier cum Section Officer-(GP-4600) in the Birsa Munda Tribal University.</p> <p style="text-align: center;">OR</p> <p>(b) Haveatleast seven years experience related to Accounts and/or Audit works in Government or local bodies or Government under taking board or corporation or university, on the post which can be considered equivalent to the post not below the rank of Cashier cum Section Officer-(GP-4600) in the BirsaMunda Tribal University.</p> <p>(4) Possess a degree or diploma or certificate in computer course equivalent to CCC+ level as determined by the Government from Government recognized university or polytechnic or training institution.</p> <p>(5) possess adequate knowledge of Gujarati or Hindi or both.</p> <p>AGE: Not be less than 18 years and not be more than 42 years</p>
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4	Assistant Registrar	15600-39100 GP-5400	2- General	<p>(1) A Master degree with atleast 55% marks or an equivalent grade of B in the University Grant Commission seven point scale.</p> <p>(2) A degree or diploma or certificate in computer course equivalent to CCC+ level as determined by the Government from Government recognized university or polytechnic or training institution.</p> <p>(3) Adequate knowledge of Gujarati or Hindi or both.</p> <p>AGE: Not be less than 18 years and not be more than 37 years</p>
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5	Personal Assistant to Vice Chancellor / Personal Assistant to Registrar cum office superintendent	9300-34800 GP-4600	2- General	<p>(1) A post graduate degree of any of the Universities established or incorporated by or under the Central or State Act in India.</p> <p>(2) The Industrial Training Institute (ITI) Computer Operator and Programming Assistant (COPA) Trade certificate or a degree or diploma in computer course.</p> <p>(3) Possess a degree or diploma or certificate in computer course equivalent to CCC+ level as determined by the Government from Government recognized university or polytechnic or training institution.</p> <p>(4) Possess adequate knowledge of Gujarati or Hindi or both.</p> <p>AGE: Not be less than 18 years and not be more than 38 years.</p>
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6	Cashier cum Section Officer	9300-34800 GP-4600	1- General	<p>(1) A post graduate degree in Business Administration (Finance) or post graduate degree in Commerce (Accountancy/ Economics/ Statistics) or post graduate degree in Arts (Economics/ Mathematics/ Statistics)</p> <p style="text-align: center;">AND</p> <p>(a) At least two years experience on the post not below the rank of Accountant or Senior Clerk-(GP-2400), in the BirsaMunda Tribal University.</p> <p style="text-align: center;">OR</p> <p>(b) At least two years experience related to Administration and/or Accounts and/or Audit works in Government or local bodies or Government under taking board or corporation or university or limited company established under the companies Act, 2013, or in Banking Organization or in a Chartered Accountant's Firm, on the post which can be considered equivalent to the post not below the rank of Accountant or Senior Clerk-(GP-2400), in the BirsaMunda Tribal University.</p> <p style="text-align: center;">OR</p> <p>(2) a degree in Business Administration (Finance) or Commerce (Accountancy/ Economics/ Statistics) or Arts (Economics/ Mathematics/ Statistics)</p> <p style="text-align: center;">AND</p> <p>(a) At least four years experience on the post not below the rank of Accountant or Senior Clerk-(GP-2400), in the Birsa Munda Tribal University.</p> <p style="text-align: center;">OR</p> <p>(b) at least four years experience related to Administration and/or Accounts and/or Audit works in Government or local bodies or Government under taking board or corporation or university or limited company established under the companies Act, 2013, or in Banking Organization or in a Chartered Accountant's Firm, on the post which can be considered equivalent to the post not below the rank of Accountant or Senior Clerk-(GP-2400), in the Birsa Munda Tribal University.</p> <p>(3) Possess a degree or diploma or certificate in computer course equivalent to CCC+ level as determined by the Government from Government recognized university or polytechnic or training institution.</p> <p>(4) Possess the adequate knowledge of Gujarat or Hindi or both.</p> <p>AGE: Not be less than 18 years and not be more than 39 years</p>
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**Birsa Munda Tribal University, Rajpipla, Dist. Narmada.**

**Establish vide Gujarat Act No. 15/2017**

## **General Information and Instruction to Candidates**

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- **Please read the instruction given below carefully before applying.**
  1. Visit the website: <http://tribal.gujarat.gov.in>. or [comm-tribal.gujarat.gov.in](http://comm-tribal.gujarat.gov.in)
  2. Separate application should be made for each post from serial no. 1 to 6
  3. Documentary proof in support of previous experience and academic qualifications indicated in the application should invariably be sent along with the application, failing which believe that you do not possess the experience and qualification mentioned therein and the application shall be treated as incomplete and thus get rejected.
  4. Clearly write the complete name of post for which applying. Please note that where the name of post is not written, it may not be possible for the university to entertain such application form.
  5. A recent signed pass-port size photograph should be pasted on the application in the space provided thereof.
  6. Application fees of Rs. 1000/- for General Category candidates and Rs. 500/- For Reserved Category Candidates- SC/ST/OBC/PH-Divyang/NT/DNT(provide caste certificate/Non Creamy Layer certificate as per G.O.G. Norms)by way of Demand Draft of any nationalized bank in favour of **Registrar, Birsa Munda Tribal University, Rajpipla** payable at Rajpipla should be submitted along-with the filled in application form. The fee is non- refundable/non-transferable in any case.
    - It is mandatory for all candidates to write details of full name, post which a candidate is applying for, address with PIN code, etc. behind demand draft.
  7. Before submitting the application form you are advised to go through the qualifications prescribed for the post and make sure that you possess the same.
  8. Please make sure that all entries in this form are to be entered neatly and legibly.
  9. The candidate is required to submit the following documents (self-attested) with the application form as per checklist :
    - a. SSC certificate (which mentions date of birth)
    - b. Certificate of Educational Qualifications.
    - c. Training certificates.
    - d. Experience certificates including appointment and relieving letter and proof of Grade Pay to be provided. (as per instruction no.49)
    - e. NOC of present employer (If applicable)
    - f. Demand draft of fees.
    - g. Any other documents, if necessary in support of any claim.
    - h. CCC+ level certificate.



10. Incomplete Applications shall not be considered.
11. The application should reach the Registrar on or before the last date prescribed  
i.e. 21/10/2018 Applications received after the last date shall stand rejected automatically.
12. The candidate shall have to undergo such selection process/ written-oral examinations and shall have to receive sufficient marks as may prescribed
13. If the candidate is employed in another government/private organization and if he/she has to send the application form through his/her employer organization, then all the liabilities will be of candidate. It is desirable that the application form arrive at office before the last date.
14. Minimum criteria for eligibility of age, qualification and experience, for all categories, will be considered as the last date of the advertisement.
15. The candidate selected for the post shall be required to serve at any place notified as the campus of Birsa Munda Tribal University.
16. The candidate who has been awarded degrees from foreign universities should enclose "Equivalence Certificate" issued by the Association of Indian Universities, New Delhi.
17. Age of superannuation for all the positions shall be as per university/GOG norms.
18. A relaxation of 5% of Marks at the Master's Level for SC/ST Category is applicable.
19. The candidate should have passed the Course on Computer Concept (CCC+ level) exam as per Government of Gujarat rules.
20. Person serving and willing to be considered for appointment on deputation basis can also apply.
21. It is the responsibility of the candidates to assess his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualification, experience etc. and submit his/her application duly filled-in along with the desired information, documents and other supporting materials as per the advertisement, Suppression of factual information, supply of fake documents, providing false or misleading information or any other undesirable action by the candidates shall lead to cancellation of his candidature . In case, it is detected at any point of time in future even after appointment that the candidates were not eligible as per the prescribed qualification, experience etc. Which could not be detected at the time of interview due to whatever circumstances, his/her appointment shall be liable to termination forthwith as per this case.
22. The selected candidates will be required to perform duties as per the rules of University as amended from time to time. The University is free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee has to perform without fail to avoid disciplinary action in this regard.

23. The selected candidate will be governed by the “National Pension System: (earlier known as ‘New Pension Scheme’) of the Government of Gujarat as applicable w.e.f. 01/04/2005 (Wherever applicable).
24. The selected candidates including in-service candidates shall be governed by the Act / Statues / Ordinance / Regulations / Rules of the University as amendment from time to time and any other Rules / Resolution prescribed specifically for maintaining the conduct of the employees by the University.
25. Candidate should bring all original certificates relating to his/her age, qualification, experience and cast etc. at the time of interview. In case the candidate fails to submit the original documents for verification of certified / Xerox copies of the enclosure to his/her application, he/she not to allowed to appear at the interview and his/her candidature shall be treated as cancelled without any further communication in this regard.
26. (i) The University reserves the right to fill or not to fill up or partly fill up the posts advertised for any reasons whatsoever.  
(ii) The University reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.  
(iii) The University reserves the right to reject any application without assigning any reason thereof.
27. Interim enquiries shall not be entertained.
28. Canvassing in any form shall disqualify the candidature of candidate.
29. Applicants are required to apply on separate form for each post/cadre. Each application without the required application fee by way of demand payee draft shall be rejected. The application form with insufficient payment of fees will be rejected. Cheque(s)/Cash/IPO shall not be accepted under any circumstance.
30. No TA/DA shall be paid to the candidates for attending the interview.
31. Application shall summarily rejected without necessary supporting documents, duly self-attested clear Xeroxed copies of degree certificate/marks sheet/experience certificate/category certificate (if applicable) issued by the respective Competent Authorities and Incomplete applications shall be rejected summarily.
32. In case the last date fixed for receipt of applications is declared a holiday, next working day shall be deemed to be the last date for receiving the application.
33. If the space provided in application form is insufficient may be given on separate sheet as per format duly signed by the candidate and same may be securely attached with the application form.
34. Candidates are advised to attach a duly signed sheet having list of enclosures with page numbers with the application form.

35. The eligibility of the candidates will be determined as on the last date fixed for the receipt of application form.
36. The University will not be responsible for any postal delay.
37. Any change of postal address given in the application form should at once be communicated to the University.
38. In case of any dispute, any suite or legal proceeding by or against the university. Courts within whose local jurisdiction, Headquarter of the University is Situated shall have the jurisdiction.
39. The prescribed qualification and experience are minimum, and the mere possession of the same will not entitle candidates to be called for the interview.
40. The University reserves the right to call the candidates for interview to a reasonable number on the basis of skill/ written/screening exam or by conducting personal interview immediately after last date of receiving the application. No correspondence will be entertained with the applicants who were not short-listed to be called for interview.
41. The envelope should be super scribed as “Application for the post of .....
42. The University shall verify the antecedents and documents submitted by a candidate at any time at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents/background and has suppressed the said information, his services shall be liable to be terminated.
43. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate including termination of appointment.
44. Candidates must write their e-mail address neatly and correctly for mailing interview/appointment letter as attachment. The date e-mail is sent will be considered as the official date of dispatch and receipt of communication.
45. If any documents/evidences represented by the candidate will be found wrong/fake/misleading at any phase, then the candidature of the candidate will be cancelled and legal actions will be taken by authorities.
46. The prescribed application form is of page no.1 to 5. It is request to fill up all the information of all the pages very carefully. It is compulsory to attach prescribed documents/evidences and to send application form in prescribed time.
47. Educational qualification/experience/age will be counted as per the last date of application.
48. It is compulsory to give page numbers to each attached enclosure. If any application

will be found without given page numbers and if it get cancelled then no arguments will be heard.

49. The candidates are required to fill details given below in experience certificate attached with application.

- A candidate must have to attach documents of Salary/Duration of experience (years-months-days)/Type of experience- academic or administrative, etc. If a candidate fails to provide mentioned details of experience, it shall not be considered as academic or administrative experience.

**50. Birth date will be considered as per SSC certificate. Candidates must have to attach SSC certificate in which birth date mentioned.**

51. If any discrepancy will be found during procedure of recruitment, the vice chancellor has final authority to change it.

52. If recruitment process got cancel fees will not be refunded.

53. There is an instruction to all candidates to visit website regularly:

<http://tribal.gujarat.gov.in>. or [comm-tribal.gujarat.gov.in](http://comm-tribal.gujarat.gov.in) to check updates for more details.

#### **MAILING THE APPLICATION FORM:**

1. The application form should be sent to the **Registrar, Birsa Munda Tribal University, Rajpipla, Dist. Narmada at Adarsh Nivasi School Campus, Vavdi Road, Rajpipla, Dist. Narmada pin code- 393145**
2. It is mandatory for all candidates to send application by **RPAD or Registered Speed Post AD**, application sent by another means will be cancelled automatically.
3. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
4. Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.
5. The duly filled-in and completed application in all respect should reach the University on or before the due date mentioned in this Advertisement.

Date:

Place: Rajpipla

Registrar

**Copy forwarded for information to:**

1. Joint secretary, Tribal Development Department, Gujarat State, Gandhinagar
2. Commissioner, Tribal Development, Gandhinagar
3. The Secretary, UGC, Bahadurshah Zafar Marg, New Delhi -110002 by RPAD
4. The Secretary General, Association of Indian Universities, AIU House, 16, Comrade Indrajit Gupta Marg, New Delhi-110002 by RPAD
5. The Principal Secretary (Higher Education) Department of Higher Education, Govt. of Gujarat, New Secretariat, Gandhinagar by RPAD
6. The Commissioner of Higher Education Gandhinagar by RPAD
7. The Registrars of all Central/State Universities in Gujarat state for wide publicity by e-mail
8. Employment News Ministry of Information & Broadcasting, VII Floor, Sochna Bhavan, C.G.O. Complex, Lodhi Road, New Delhi-110003 by e-mail and RPAD
9. University News, AIU House, 16 comrade Indrajit Gupta Marg New Delhi by e-mail and RPAD
10. The Director, Information, Govt. of Gujarat, Gandhinagar for wide publicity and to publish in Gujarat Rojgar Samachar by e-mail and RPAD

# BIRSA MUNDA TRIBAL UNIVERSITY, RAJPIPLA

Adarsh Nivasi School Campus, Vavdi Road, At: Rajpipla, Dist: Narmada-393145

## APPLICATION FORM FOR ADMINISTRATIVE POSTS

Advertisement No: Tri.Uni./Narmada/F.no.69 / Notification/1029 to 31 / 18 Date.25/09/2018 Last Date of Receipt of Application Form : 21/10/2018	Registration No: (For Office use Only)
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Affix Recent  
Passport size  
Colored  
Photograph  
With  
Signature

### Details of Bank Payment

DD Number & Date	Amount	Name of the Bank issuing DD (with Branch's Name)	Candidate Category General/SEBC/SC/ST/ NT/DNT

### Application for the post of:

- Note :** (i) The applicant should fill this form either in type or in neat hand Writing and all information must be mentioned both clearly and correctly.  
(ii) Applications received without self attested copies of certificates, mark sheets and not through proper channel are liable to be rejected.  
(iii) Wherever the space provided for is found insufficient separate sheet giving details may be attached

(1) Full name of applicant : \_\_\_\_\_

(2) Address for correspondence : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(3) Contact Numbers : (i) \_\_\_\_\_ (ii) \_\_\_\_\_  
Email: \_\_\_\_\_

(4) Date of Birth : 

Date	Month	Year

(5) Age as on last date of acceptance of application. : 

Number of years	Number of months	Number of days

(6) Place of Birth Village/ Town \_\_\_\_\_ Taluka \_\_\_\_\_ District \_\_\_\_\_

(7) Nationality : \_\_\_\_\_

(8) Category : SC / ST / OBC / GEN / PH : \_\_\_\_\_

(Attach cast certificate / Non Creamy Layer Certificate as per GoG Norms)

(9) Gender : M / F: \_\_\_\_\_

(10) Married/Unmarried: \_\_\_\_\_ Widow/Divorcee: \_\_\_\_\_

**(11) Details of Educational Qualifications:**

<b>Exam/ Degree</b>	<b>Examining body/ university</b>	<b>Year &amp; Month of Passing</b>	<b>Class obtained with percentage</b>	<b>Subject Offered (Main &amp; Subsidiary)</b>	<b>Any other Information</b>
<b>SSC</b>					
<b>HSC</b>					
<b>B.A./B.Sc./ B.Com.</b>					
<b>LL.B.</b>					
<b>M.A./M.Sc./ M.Com.</b>					
<b>M.Phil</b>					
<b>Ph.D.</b>					
<b>Basic knowledge of computer CCC+ /CCC level</b>					
*					
*					

\*Details if possessing additional qualification

**(12) Special academic achievements, if any:**

- a. ....
- b. ....
- c. ....

**(13) Information regarding Post Graduate teaching and Research Experience : \_\_\_\_\_**

- I. Date of recognition as a Post-graduate teacher : \_\_\_\_\_
- II. Name of the University Granting recognition : \_\_\_\_\_
- III. Total number of years of experience as a post graduate teacher : \_\_\_\_\_

(14) Details of Administrative / Teaching Experience :

Name of the College/ University/ Organization	Designation	Nature of employment Full Time or Part Time	Date of Joining	Date of Leaving	Details Of work experience	Last Basic Pay & Pay Scale	Reason for leaving

i) Total Number of years of Administrative/ Teaching Experience: \_\_\_\_\_

ii) Experience as on the last date of : Year\_\_\_\_\_Month\_\_\_\_\_Day\_\_\_\_\_ acceptance of Application

iii) Research and other publications(write on a separate sheet) : \_\_\_\_\_  
 (In case of Research articles, please state the names of the authors, title of the Journals, year and page numbers. For books please give names of the authors, title, publisher and year) \_\_\_\_\_

iv) Total Number of years of research exp. : \_\_\_\_\_

v) Title of the Ph.D Thesis : \_\_\_\_\_



- (15) If appointed how much time you would require to join? : \_\_\_\_\_
- (16) What starting basic salary do you expect : \_\_\_\_\_
- (17) Names of persons from whom testimonials are supplied :  
 I. \_\_\_\_\_  
 \_\_\_\_\_  
 II. \_\_\_\_\_  
 \_\_\_\_\_
- (18) Any special information (for example seminars, symposia, workshops, summer institutes conducted) which the applicant wishes to give. : \_\_\_\_\_  
 \_\_\_\_\_

**I, undersigned, Shri/Kum./Smt. \_\_\_\_\_**  
**declare that the information furnished above is true and I agree further furnish any further information pertaining to this application , as and when asked for.**

**I also hereby agree that if any information furnished by me, as above is found incorrect or false or bogus , my application shall be liable to be cancelled at any time.**

**Place :** \_\_\_\_\_  
**Date :** \_\_\_\_\_ **Signature of Candidate**

F.W.B.C.  
 To Registrar,  
 Birsa Munda Tribal University,  
 Rajpipla (Gujarat).

I declare that to the best of my knowledge and belief, the information supplied by the candidates is correct.

**Place :** \_\_\_\_\_  
**Date :** \_\_\_\_\_ **Signature and designation**  
**( with stamp )**

**----- Checklist of Enclosed Documents -----**

<b>Candidate name:</b>			
<b>Post :</b>			
Sl. No	Documents	Certificate No. Date etc.	Page No
1.	DD for the application fees (in original)*		
2.	School Leaving Certificate (L.C.)*		
3.	Matric / Secondary / High School (10th Class) Marks Sheet*		
4.	SSC Certificate (which mentions birth date)*		
5.	Sr. Secondary / Intermediate (12th Class) Marks Sheet*		
6.	Bachelor's Degree Marks Sheet ( If Required )		
7.	Bachelors' Degree ( If Required )		
8.	Master's Degree Marks Sheet ( If Required )		
9.	Master's Degree ( If Required )		
10.	M. Phil. Marks Sheet ( If Required )		
11.	M. Phil Degree ( If Required )		
12.	Ph. D. Degree ( If Required )		
13.	JRF / NET / SLET / SET ( If Required )		
14.	Caste certificate ( If Applicable )		
15.	Handicapped Certificate ( If Applicable )		
16.	Experience Certificate(s) from previous employer( If Required )		
17.	Endorsement from the present employer( If Required )		
18.	Any other (Please specify)		
19.	CCC +*		

\* Mandatory enclosures .

**Signature of Candidate**