

Tender Notice No.: Tender Notice BMTU/Narmada/61/MC/924/19

Tender

For

**Selection of Agency For Comprehensive Project Management Consultancy
Services for Planning, Designing and Development of Birsa Munda Tribal
University at Rajpipla, Dist: Narmada, Gujarat State**



Through online e-tendering process only

By

**Birsa Munda Tribal University (BMTU)
Vocational Training Centre (V.T.C.), Near R.T.O Office, Vavdi road,
Rajpipla, Dist: Narmada-393145, Gujarat
Phone: 9409117925
E-mail: registrar.bmtu@gmail.com**

July 2019

Tender Fees- Rs.15000/- (Rupees Fifteen Thousand Only)

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Notice Inviting On-line Tender

ARTICLE - 1 DETAILS ABOUT TENDER

Department Name	Birsa Munda Tribal University (BMTU)
Circle	Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State
Tender Notice No.	<i>BMTU/Narmada/61/MC/924/19</i>
Name of Project	Birsa Munda Tribal University Campus Project (BMTUCP)
Name of Work	Selection of Agency for Comprehensive Project Management Consultancy Services for Planning, Designing and Development of Birsa Munda Tribal university at Rajpipla, Dist.Narmada Gujarat State
Period of Completion	36 months
Bidding Type	Open
Bid Call (Nos.)	1
Class of Bidder	Not Applicable
Tender Currency Type	Single
Tender Currency Settings	Indian Rupee (INR)
Joint Venture / Consortium	Not Allowed
Rebate	Not Applicable
Amount Details	
Bid Document Fee	Rs.15,000/- (in form of Demand Draft)
Bid Document Fee Payable to	'Registrar, Birsa Munda Tribal University' payable at Rajpipla. The DD of tender fee should be in the name of bidder only.
Earnest Money Deposit (EMD)	Rs. 30,00,000/- (Rupees Thirty lakh only) in form of Demand Draft.
EMD in favour of	'Registrar, Birsa Munda Tribal University' payable at Rajpipla The List of acceptable banks for EMD and tender fee is given in Annexure-13. The EMD should be in the name of bidder only.
Tender Dates	
Bid Document Downloading Start Date	08-07-2019 at 16:00 hours

Pre bid Meeting	17-07-2019 at 15:00 hours
Bid Document Downloading End Date	30-07-2019 at 15:00 hours
Last Date & Time for Receipt (Submission) of Bids in Physical	30-07-2019 at 18:00 hours
Date of Opening of Technical Bid (Stage-I)	31-07-2019 at 15:00 hours
Date of Technical bid Presentation (Stage-II)	Presentation to be made by qualified Bidders in Stage-I of Technical Bid (Date and Venue to be informed later)
Bid Validity Period	180 days from opening of price bid
Opening of Financial Bids of Technically qualified Bidders	To be opened for those Bidders who qualify as per laid down parameters in Technical Bid Stage-I and Stage-II- (Date and time to be informed later)
Submission of certain documents, etc.	Submission of EMD, Tender fee and other Documents before date 30/07/2019 at 18:00 hours in the office of the Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State (proposal should be submitted through RPAD / SPEEDPOST only)
Remarks	Bidder shall submit their financial bid in electronic format on nprocure website, after digitally signing the same. Offers which are not digitally signed will not be accepted. No financial bid in physical form will be accepted and any such bid received will be outright rejected.
Phone	9409117925
E-mail	<u>registrar.bmtu@gmail.com</u>
<i>Other Details</i>	
Officer Inviting Bids	Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State
Bid Opening Authority	Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State

- (1) Bidders can download the tender document free of cost from the website of nprocure, <http://tribal.gujarat.gov.in> and comm-tribal.gujarat.gov.in
- (2) Bidders have to submit Price bid in Electronic form only on nprocure website till the Last Date & time for submission as mentioned in Bid.
- (3) Financial bid in physical form will not be accepted in any case.
- (4) Any bid not accompanied by the Tender fee and EMD shall be summarily rejected by the BMTU as nonresponsive.
- (5) Free vender training camp will be organized every Saturday between 4.00 to 5.00 PM at (n) Code Solutions – A Division of GNFC Ltd. Bidders are requested to take benefit of the same.
- (6) Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of license certifying Authority of India or can contact (n) Code Solutions – A division of GNFC Ltd., who are licensed Certifying Authority by Govt. of India.
- (7) All bids should be digitally signed, for details regarding digital signature certificate related training involved, the below mentioned address may be contacted:

**(n) Code Solutions
(A Division of GNFC Ltd.)**

**14th Floor, Tower One,
Road 5C, Zone 5,
Gujarat International Finance Tech City (GIFT City)
Gandhinagar - 382 355.
Gujarat, India.
Contact No : (079) 66743289 / 311
Email : dscsales@ncode.in
Website: www.nprocure.com**

Other Terms and Conditions are as per the detailed tender documents.

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INVITATION FOR BIDS (IFB)

Tribal Development Department, Government of Gujarat has been mandated to assist in implementation of the Chief Minister's Ten Point Program (Vanbandhu Kalyan Yojana-VKY) for development of ST areas. VKY aims to bridge the gaps between ITDP areas. This is a major outcome-oriented initiative, which aims to focus at the individual family and the ITDP areas, launching of result-oriented initiatives, involvement of local people in planning and monitoring of various interventions launched for the benefit of ST families and forging strong convergence with other implementing Departments of the Government.

Birsa Munda Tribal University established at Rajpipla, Dist.Narmada on the 1st April 2017 by tribal development department, Gujarat state, Gandhinagar. University office and administrative proceedings also started on October-2017.

The prime objectives of the university are following:

- (i) To provide avenues of Higher Education and Research facilities primarily for the tribal population of the state of Gujarat,
- (ii) To develop different patterns of teaching for certificate or diploma courses undergraduate and post-graduate courses and at doctoral level and to maintain a high standard of education and its applications;
- (iii) To establish centre of excellence or independent research centre(s) museums etc, to impart the knowledge of tribal tradition, tribal art and culture, tribal language: to promote traditional food live stocks dairy developments, organic farming Forestry, ecology environmental science Eco-tourism, agriculture, farming, minor forest produce, Ayurvedic traditional medicines marketing business management and forest related and other skills of various Tribes including primitive tribes in Gujarat
- (iv) To formulate tribal centric development models; publish reports and monographs; to organize conferences, seminars, etc. on issues relating to tribes; to provide inputs with regard to policy matters in different spheres to the state government;
- (v) To take appropriate measures for promoting innovations in teaching learning processes in inter disciplinary studies and research
- (vi) To establish close linkage with the industry to make teaching, research, Entrepreneurship and training at the University relevant to the needs of the society at National and global levels
- (vii) To collaborate with National and international universities or organizations, especially for undertaking cultural studies and research on tribal communities;
- (viii) To provide facilities for tribal management studies,
- (ix) To establish, maintain and advance modern skill and vocational training centres.

Birsa Munda Tribal University is desirous to construct a university building consisting of Academic Building comprising Faculty Rooms, Student Labs, Class Rooms, Lecture Theatres, Cafeteria, Conference Halls, Video conferencing Studio, Student Corners etc. Besides this the university campus will have Administrative Offices, Library, Health Centre, Residential Units,

Halls of Residences, Guest House(s), Auditorium, Sports Complex Cum Gymnasium, and Student Activity Centre.

In addition to above, the proposed complex will have the allied community facilities that are essential for such type of complex such as Community Centre and Club/ Gymnasium, shopping Complex, Utilities and Infrastructure facilities like Internal Roads, Street Lighting, Campus Wide Power Backup System, Speedy & Secure Wireless Network Facility, Smart Card based Security System, Water Treatment and Supply Plant, Internal Sewerage Line with Treatment Plant, Fossil-free Transportation System, and also the provision of other added facilities required at later stage (Bank ,Post office schools etc.)

Site Planning and building design will meet the best practice standards in ecologically sustainable design resulting in more efficient use of energy, water and other natural resources and all other needed infrastructural facilities and make the campus friendly to physically challenged persons also.

ZONES:

The campus will primarily comprise of these five zones:

- (A) **Academic:** comprising Academic Buildings, Administrative Offices, Library, Auditorium etc.
- (B) **Residential:** comprising Residential Units for staff and faculty, Halls of Residences etc.
- (C) **Support Zone:** Guest House, Dispensary, Community Centre, Club, Sports Complex cum Gymnasium, Student Activity Centre, shopping Complex, Food Court, Bank, Post Office, Schools, etc.
- (D) **Services Zone:** comprising Utilities like Water Treatment Plant, Sewerage Treatment Plant, Power Back up System, HVAC System, Infrastructure facilities, etc.
- (E) **Natures:** comprising Gardens, Jogger's Path on the Patrol Road along the entire boundary wall with Avenue trees on both sides, etc.

The construction of the University will be carried out in phased manner. However, in initial phase the authority envisages to setup set up an Administrative block, girls hostel (for 400 students), boys hostel (for 400 students) and at least 3 educational institutes.

It is anticipated that the construction will commence by September 2019 and the complete project should be over by August 2022 considering a construction time period of 3 years.

PRESENT REQUIREMENT:

BMTU is looking for reputed Project Management Consultancy firm comprising of Engineers/Consultants for providing total complete & comprehensive Project Management Consultancy including Planning, Design, Project Management, Supervision of the work executed at each phase of engineering, procurement, construction and commissioning of Infrastructure for the proposed total Permanent Campus of BMTU.

The construction of new University and of facilities is being carried out under the Birsa Munda Tribal University Campus Project (BMTUCP).

The Tribal Development Department (TDD) through Birsa Munda Tribal University (referred as “BMTU” hereunder) desires to implement the Birsa Munda Tribal University Campus Program (BMTUCP) under the Public Private Participation (PPP) Model in which the private sector party is expected to be involved in the following components:

1. Gap Analysis;
2. Design the Civil, Mechanical, Electrical, Plumbing as well as Educational and other allied Facilities;
3. Manage the Implementation of the Project for Civil as well as Educational Facilities

AIMS & OBJECTIVES:

The aim is to select suitable & reputed Project Management Consultancy firms for the proposed Permanent Campus of BMTU.

The final selection shall be based on the capability and proven track record of the consultancy firm to handle such similar projects in terms of nature and cost.

BMTU may also visit to inspect their ongoing/completed projects to physically verify the works before finalization of the selection process.

The Registrar, BMTU desires to invite reputed agencies to set up above referred infrastructure facilities so as to achieve the objectives.

Bids under two bids system in the prescribed forms are invited, from the eligible Bidders having experience of providing Comprehensive Consultancy services for a similar project of during the last 05 years ending on 31st March 2019.

Eligibility of bidding agencies shall be evaluated on the basis of their overall past performance, experience of similar projects, available technical manpower and their qualification and experience. The Bidders are requested to submit correct information and give documentary evidence duly certified in support of the information required under this tender. It may be noted that Consortium and joint ventures of bidders are not allowed to participate in the bidding of this consultancy work.

SCHEDULE FOR INVITATION OF TENDER

TENDER NAME: Selection of Agency for Comprehensive Project Management Consultancy Services for Planning, Designing and Development of Birsa Munda Tribal University at Rajpipla, Dist: Narmada, Gujarat State

To	
Issue of Tender	08-07- 2019
Pre-Bid Meeting	Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada- 393145, Gujarat State
Physical Submission Bid Due Date	30-07-2019 at 18:00 hours
Bid Submission Address:	Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State
Technical Bid Opening Date & Time:	31-07-2019
Venue	Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State

Note:

1. Please address all queries and correspondence to the Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.), Near R.T.O Office, Vavdi road, Rajpipla, Dist: Narmada-393145, Gujarat State. E-mail address “registrar.bmtu@gmail.com”.
2. If the Office of the BMTU happens to be closed on the day of receipt of the bids as specified, the bids will be received and opened on the next working day on opening of the Office upto the same time and at the same venue.
3. Please quote Ref. Number in all your correspondence.

General Instructions

1. Bidders who wish to participate in this selection process will have to register on <https://www.nprocure.com>. Further, participating Bidders will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their

electronic commercial proposals. Bidders can procure the same from (n) Code Solutions – a division of GNFC Limited, or from any other agency licensed by Controller of Certifying Authority. Bidders who already have a Digital Certificate need not procure a new digital certificate.

2. Technical Bid: Bidders shall submit their physical bids in TWO SEPARATE PARTS in sealed envelopes super-scribed with due date, time, project and nature of bid.

PART-I: EMD and Price of one copy of the Tender Document in a separate sealed envelope super-scribed with the Tender Notice number. Please enclose EMD of Rs.30.00 Lakhs and Price of one copy of the Tender Document of Rs 15000/- in form of two Separate Demand Drafts drawn in favour of “Registrar, Birsa Munda Tribal University” payable at Rajpipla.

PART-II: Original and one copy of TECHNICAL BID complete with all technical and commercial details except the price bid (Annexure-01). (Original printed document stamped and signed by authorized person shall be considered as authentic).

Note: Filling up prices in Part II will render the Bidder disqualified.

3. The envelopes containing Part-I and Part-II of offer should be enclosed in a larger envelope duly sealed. The enclosed CUT-OUT Slips shall be filled and pasted on the envelopes. All pages of the offer must be numbered, stamped and signed.
4. **Financial Bid: Bidder shall submit the FINANCIAL BID online only.**
5. Services offered should be strictly as per specifications mentioned in this Tender Document.
6. Once quoted, the Bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid. Such price changes shall render the bid liable for rejection.
7. Bidder shall quote the prices of services as mentioned valid for 180 days from the date of opening of price bid.

Yours faithfully,
For and on behalf of
Registrar
BMTU, Rajpipla.

**To be pasted on the outer envelope containing EMD,
Tender Fees & Technical bid.**

Important Data

DO NOT OPEN – THIS IS A BID

PROJECT	Selection of Agency for Comprehensive Project Management Consultancy Services for Planning, Designing and Development of Birsa Munda Tribal University at Rajpipla, Dist: Narmada, Gujarat State
Bid Document Submission End Date	30-07-2019
Time	18:00 hours
From: <Name of Bidder> <Address> <Phone No.> <Email Id>	To, Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State Phone No. : 9409117925 Email : registrar.bmtu@gmail.com

**To be pasted on the outer envelope containing EMD,
Tender Document Fee.**

**DO NOT OPEN – THIS IS A BID
EMD/Tender Document Fee**

PROJECT	Selection of Agency for Comprehensive Project Management Consultancy Services for Planning, Designing and Development of Birsa Munda Tribal University at Rajpipla, Dist: Narmada, Gujarat State
Bid Document Downloading End Date	30-07-2019
Time	15:00 hours
From: <Name of Bidder> <Address> <Phone No.> <Email Id>	To, Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State Phone No. : 9409117925 Email : registrar.bmtu@gmail.com

Chapter 1 INSTRUCTIONS TO THE BIDDER

ARTICLE - 1 : DEFINITIONS

In this document, unless the context specifies otherwise, the following words and phrases shall mean and include:

1. “**Agreement**” means the document signed by the Registrar, Birsa Munda Tribal University (BMTU) and the Bidder that incorporates any final corrections or modification to the Tender and is the Legal document binding both the parties to all terms and conditions of the Contract.
2. “**Bid**” means the complete bidding document submitted by the Bidder to the Registrar, BMTU and shall include any corrections, addenda and modifications made therein.
3. “**Bidder**” shall mean a company eligible to participate in the Tender in the stages of Pre-qualification, Bidding process and shall include the successful Bidder during the currency of the Contract.
4. “**Contract Period**” shall mean entire term of the contract as indicated in the Article 1, Chapter 4.
5. “**Contract**” shall include the Terms of Reference as outlined under Chapter 3 within time limits indicated under Article 1, Chapter 4 for which the Bidder shall be paid in accordance with the terms and conditions of the Agreement.
6. “**Corrupt Practice**” means the offering, giving, receiving or soliciting of anything of value, pressurising to influence the action of a public official in the process of Bidder selection and Contract execution.
7. “**Department**” shall mean Tribal Development Department of the Government of Gujarat or any other Department or Agency notified by the State for this purpose.
8. “**Financial Capability**” means financial worthiness of Bidders as per the terms of the Tender.
9. “**Government**” shall mean the Government of Gujarat.
10. “**Local Language**” means the language declared by the concerned State Government as their official language.
11. “**Tenderer**” means the organization/institution, which is floating this tender i.e. Birsa Munda Tribal University (BMTU), Office of the BMTU, Rajpipla, District- Narmada, Gujarat.
12. “**Total Accepted Tender Value**” means the total value of services and supplies as covered under this Tender and agreed upon by the Tenderer and the Bidder.

13. “**Agency/Company**” means successful bidder to act under the control of BMTU for this tender and provide services as per this tender document.
14. “**Qualified Engineer**” means the person who holds bachelor’s / Master’s degree or certificate from any recognized university with relevant experience.
15. “**Similar Project**” means “Comprehensive Consultancy Services for planning/designing/development of Integrated Campuses for Universities, Higher Education Institutions, Research and Development (R&D) institutions and other such institutional campuses.
16. “**PMC**” means Project Management Consultant selected through this tendering process.
17. “**Defect Liability Period**” means the warranty period beyond the project completion. It will be of 12 months from the date of Handing over the building to BMTU.

ARTICLE - 2 PROPOSED PROJECT: BIRSA MUNDA TRIBAL UNIVERSITY CAMPUS PROJECT (BMTUCP)

The objectives of BMTUCP are as follows:

1. To construct educational and Administrative building, Library, Hostels, Mess, Staff Quarters, Sports Campus, laboratory, Garden, Gym, VC & Registrar Residence etc. in order to create an environment that is conducive to learning.
2. To propose a design philosophy/template for a signature look to project University.
3. To ensure that the institutions have basic amenities to function in a proper manner.

Broad objectives of the construction of the tribal educational institutions is to address:

Development of educational and research facilities, hostel facilities, outdoor spaces and sports facilities enabling University authorities to organize sports and miscellaneous activities. Mechanization of the non-academic activities like mess, cleaning, security, modernization of plumbing & toilets, laundry and food grain and vegetables storage system with a view to reduce such manpower; All recommendations for building construction works – civil, electrical, mechanical, plumbing etc. should be adequate to cover requirements which may at the same time satisfy aesthetic, safety and practical parameters of the University premises and the facilities should conform to UGC stipulated space requirements; Provision of furniture which is unbreakable and offering maximum utility for classrooms, library, sick room, staff-room , Computer lab , physics Lab, Chemistry lab and other relevant spaces in the University; firefighting systems to further the safety standards in the University Campus and use of solar energy and water savings & harvesting technologies; This would also include amenities for the physically handicapped, rainwater harvesting and its use in landscaping and water conservation.

4. Innovative and cost saving solutions that are context specific and culturally relevant to tribal locations for enhancing academic achievement of student in tribal University. This will also include installation of solar power devices for lighting, water heating and generation of steam for cooking;

The above items may be added, deleted or modified on the basis of the gap analysis of the University Campus.

5. Various Constructions as per requirements of BMTU like a School (with hostel facility), buildings for graduation, post-graduation, Research etc. will also take place. Administrative buildings, examination hall, Garden, Gym, residential facilities, hostels, mess, vocational training building for students, staff quarters, sports facilities, etc. will also have to be created.
6. It may be noted that based on requirement there may be addition and/or deletion of work during the construction of university campus.
7. The indicative lumpsum budget for the proposed University infrastructure in initial phase is **Rs 150.00 Crore (Annexure-12)** for construction of new University campus infrastructure.

Chapter 2 GENERAL TERMS AND CONDITIONS

ARTICLE - 1 CHECKLIST OF DOCUMENTS COMPRISING THE BID

The bid submitted shall have the following documents duly stamped and signed by authorised signatory:

Part-I

EMD and Price of one copy of the Tender Document in the form prescribed in the Tender.

Part - II

1. Bid signed in Original (with photocopies in copy I) and numbered on all pages.
2. Certified copy of Certificate of incorporation for companies & Memorandum and Articles of Associations, Certified copies of documents submitted must be signed and carry the seal of the authorized signatory.
3. List of present Directors/owners/ Board members as applicable.
4. Profile of the bidder as per **Annexure- 6**
5. Details of Key Personnel proposed to be deployed on this project at the project site office of the bidder. (**Annexure-10**)
6. Details of Experience of the bidder (**Annexure-15**) as per the definition of similar project used in this document.
7. Financial Bid (**Annexure-1**)-To be submitted ONLINE ONLY.
8. GST Registration Certificate.
9. PAN Card issued by Income tax department.
10. Details of Financial turnover for FY 2015-16, FY 2016-17 and FY 2017-18 supported by CA Certificate (**Annexure- 14**) bearing UDIN number and audit reports duly authenticated by auditor.
11. Approach Paper elaborating the Bidders concept of the proposed Project (**please refer Table- 2**). Please take note that eligible bidders will be called for presentation of their

approach paper. Time and place for the same will be communicated separately to the bidders as per the contact details provided by the bidder in **annexure-6**.

12. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at **Annexure 4**.
13. Income Tax Returns, Audited Balance sheet and Income statement duly signed by the statutory auditors and authorized signatory/ies of the Bidder for the Financial years 2015-16, 2016-17 & 2017-18.
14. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the eligibility criteria as stated in **Annexure-7**.
15. Clause by clause compliance statement for the whole Tender Document including all Annexure.
16. Details in the formats as given at Annexures. (Please check all the Annexures).
17. The bidder should submit the Affidavit of not having been debarred / black-listed by any Govt. /Semi Govt. Organization / Corporation/PSU at any stage duly stamp and signed by the registered notary along with authorized signatory of the agency. (**Annexure-16**)
18. Details of technical and other staff available with the PMC shall be submitted as per **annexure-9**. Details of the staff deployed for this project shall be submitted with their CVs (as per **annexure-11**) as per **annexure-10**.

Part-III

FINANCIAL BID AS PER ANNEXURE – 1 TO BE SUBMITTED ON-LINE ONLY.

ARTICLE - 2 BIDDING DOCUMENT

Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submits a Bid not substantially responsive to the bidding documents in every respect may result in the rejection of the Bid.

ARTICLE - 3 CLARIFICATION ON BIDDING DOCUMENTS

Bidders can seek written clarifications within 5 days from the last date of issue of the tender document, to Registrar, BMTU, Rajpipla. The clarification shall be issued without any delay.

ARTICLE - 4 AMENDMENT OF BIDDING DOCUMENTS

1. At any time prior to the deadline for submission of bids, BMTU for any reason, whether at its own initiative or in response to the clarifications requested by prospective Bidders may modify the bidding documents by amendment. Such amendments will be placed on the website: <http://tribal.gujarat.gov.in>, comm-tribal.gujarat.gov.in and www.nprocure.com. Any such amendment will be binding on all the participating bidders.
2. In order to allow prospective Bidders a reasonable time to take the amendment into account in preparing their bids, BMTU, at its discretion, may extend the deadline for the submission of bids.

ARTICLE - 5 LANGUAGE OF BID

The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and BMTU shall be in English. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate notarized translation of the relevant pages in English. For purposes of interpretation of the bid, the translation shall govern.

ARTICLE - 6 COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of the Bid (including presentation of the approach paper) and BMTU will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

ARTICLE - 7 BID FORMS

1. Wherever a specific form is prescribed in the Tender Document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information.
2. For all other cases, the Bidder shall design a form to hold the required information. Tenderer shall not be bound by any printed conditions or provisions in the Bidder's Bid Forms.

ARTICLE - 8 FRAUDULENT & CORRUPT PRACTICE

1. Fraudulent practice means a misrepresentation of facts in order to influence the tendering process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish price bids at artificial on-competitive levels and to deprive the BMTU of the benefits of free and open competition.
2. Tenderer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).

ARTICLE - 9 LACK OF INFORMATION TO BIDDER

The Bidder shall be deemed to have carefully examined this tender document and all contracts documents to his entire satisfaction. Any lack of information shall not in any way relieve the Bidder of his responsibility to fulfill his obligation under the document.

ARTICLE - 10 CONTRACT OBLIGATIONS

BMTU may at its sole discretion and at any time during the evaluation of Proposal or during the contract period disqualify any Bidder, if the Bidder has:

1. Made misleading or false representations in the forms, statements, attachments and documents submitted in proof of the eligibility requirements and as per other requirements in this tender document;
2. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding one year;

3. Submitted a proposal that is not accompanied by required documentation or is nonresponsive;
4. Failed to provide clarifications related thereto, when sought;
5. Declared blacklisted or ineligible by the Government of India/ any State Government /UT Government/PSU for corrupt/ fraudulent practices or for any other reasons.
6. Submitted a conditional proposal.
7. Not submitted bid as specified in the tender document.
8. Suppressed any details related to bid.
9. Submitted incomplete information, subjective, conditional offers and partial offers submitted.
10. Not submitted documents as requested in this tender.
11. Submitted bid with lesser validity period.
12. Any non-adherence/non-compliance applicable as per this tender document.
13. If after the award of the contract the Bidder does not sign the Agreement or fails to furnish the performance guarantee within the prescribed time limit, the BMTU reserves the right to cancel the contract and apply all remedies available to him under the terms and conditions of this document.

ARTICLE - 11 PRICE BID

The Financial bid should indicate the prices in the format/price schedule given at **Annexure – 1**. Bidder shall categorically confirm strict compliance with the following stipulation in respect of their offer.

1. Any effort by a Bidder or Bidder's agent/consultant or representative howsoever described to influence the BMTU in any way concerning scrutiny/consideration/ evaluation/ comparison of the bid or decision concerning award of contract shall entail rejection of the bid.
2. The Bidder should indicate a single consolidated rate for contract period based on the payment terms specified in the Tender.
3. Bids should be submitted directly by the Bidder.

4. BMTU reserves the right to seek clarification/justification from the Bidder on the price bid in case BMTU deems it necessary. Based on the justification provided by the Bidder, if BMTU feels that the price is unrealistic/infeasible in order to execute a project of this nature, BMTU reserves the right to reject the said bid. The Bidders shall be governed by the decision of BMTU.

ARTICLE - 12 BID CURRENCY

For the services required in the Tender the prices shall be quoted in Indian Rupees. Payment for such services as specified in the agreement shall be made in Indian Rupees only.

ARTICLE - 13 EARNEST MONEY DEPOSIT (EMD)

The Bidder shall furnish, as part of the Bid, an EMD for the amount of Rs. 30,00,000/- (Rupees Thirty lakh only) in form of DD in favour of 'Registrar, Birsa Munda Tribal University' payable at Rajpipla in a separate envelope. The list of acceptable banks is given in **Annexure-13**. And only after the confirmation of valid EMD, the Technical Bid will be opened.

1. Any bid not accompanied by the EMD of Rs. 30,00,000/- (Rupees Thirty lakh only) shall be summarily rejected by BMTU as nonresponsive.
2. No interest shall be paid on EMD.
3. EMD of Bidders not short-listed will be refunded within 45 days from the date of declaration of Short-listed Bidders. If the Bidder is short-listed then the EMD will be refunded within 45 days from the date of signing of the Agreement.
4. The successful Bidder's EMD will be discharged within 45 days of signing the contract/Agreement, and furnishing the Performance Guarantee.
5. The EMD may be forfeited either in full or in part, at the discretion of BMTU, on account of one or more of the following reasons.
 - 5.1. If the bidder modifies or withdraws the proposal during the period of bid validity as specified in this tender and as extended by the BMTU from time to time or before the issue of the letter of award, whichever is later.
 - 5.2. Bidder does not respond to requests for clarification of their Bid.
 - 5.3. Bidder fails to co-operate in the Bid evaluation process,

5.4. If any information or document furnished by the bidder turns out to be misleading or false in any form; and

5.5. In case of a successful Bidder, the said Bidder fails:

5.5.1. To sign the Agreement in time; and/or

5.5.2. To furnish Performance Guarantee

5.6. In case of forfeiture of EMD as prescribed above, the bidder shall not be allowed to participate in the retendering process of the same project.

5.7. The validity of the EMD will be forty-five days beyond the validity period of bid.

ARTICLE - 14 SITE VISIT AND VERIFICATION OF INFORMATION:

Bidders are encouraged to submit their respective Bids after visiting the Project site and ascertaining for themselves the prevailing site conditions, location, surroundings, climate, availability of power, water and other utilities, access to site, weather data, applicable laws and regulations and any other matter considered relevant by them. BMTU shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the Bid document or the Bidding Process, including any error or mistake therein or in any information or data given by BMTU. Upon submission of bids, it will be presumed that the bidder had already visited the site, assessed and understood the entire scope of work to be carried out by the bidder.

ARTICLE - 15 PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for 180 days after the date of Price Bid opening prescribed by BMTU. A Bid valid for a shorter period shall be rejected as non-responsive. BMTU may at its discretion, request bidders to extend the Bid Validity Period for a specified period and also correspondingly the validity of the EMD.

ARTICLE - 16 FORMAT AND SIGNING OF BID

1. The Bidder shall prepare required number of copies of the bid, clearly marking each "Original Bid" and "Copy of Bid" as appropriate. In the event of any discrepancy between them, the original shall govern.
2. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized (**as per Annexure 4**) to bind the Bidder to

the Contract/Concession Agreement. All pages of the bid shall be initialed by the person or persons signing the bid and duly numbered.

3. The complete bid shall be without alteration or erasures, except those to accord with instruction issued by the BMTU or as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid.
4. All pages of the bid should be numbered.

ARTICLE - 17 SEALING AND MARKING OF BID

Bidder shall submit their bids in TWO SEPARATE PARTS in sealed envelopes with due date, time, project and nature of bid (EMD, Technical.)

1. **Part: I** Tender Fee & EMD in a separate sealed envelope super scribed with the Tender Document number.
2. **Part: II** Original and 1 copy of TECHNICAL BID complete with all technical and commercial details except price bid.

NOTE: Filling up prices in Part-II will render the Bidder disqualified.

The envelopes containing Part-I and Part-II of offer should be enclosed in a larger envelope duly sealed. The enclosed CUT-OUT Slips (Formats provided in the Tender) shall be filled and pasted on the envelopes.

The outer envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in cases it is declared 'late'.

If the outer envelope is not sealed and marked as required, the BMTU will assume no responsibility for the bid's misplacement or premature opening and rejection.

ARTICLE - 18 BID DUE DATE

1. Bid must be received by the BMTU at the address specified in the Tender Document not later than the date / time specified in this tender.
2. The BMTU may, at its discretion, on giving reasonable notice extend the bid due date / time, in which case all rights and obligations of the BMTU and the Bidders, previously subject to the bid due date / time, shall thereafter be subject to the new bid due date / time as extended.

ARTICLE - 19 LATE BID/CONDITIONAL BID

1. Any bid received by the BMTU after the bid due date/time prescribed in the Tender Document shall be rejected.
2. Any bid indicating conditions beyond those indicated in this Tender Document i.e. conditional bid, shall be rejected.

ARTICLE - 20 MODIFICATION AND WITHDRAWAL OF BID

1. If the bidder has applied for the bid before pre-bid meeting and any corrigendum subsequent to such pre-bid meeting is issued in newspapers/online than only such Bidders may modify or withdraw its Bid within two days from the date of issuance of such corrigendum, provided that written notice of the modification or withdrawal of the bids, is received by the BMTU prior to the deadline prescribed for submission of bids.
2. The suggestions, recommendations from bidder will not be entertained after pre-bid meeting and corrigendum if published.
3. The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in a manner similar to the original Bid.
4. No Bid may be modified subsequent to the deadline for submission of bids.
5. No Bid may be modified/withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity. Withdrawal of a Bid during this interval may result in the Bidder's forfeiture of its EMD.

ARTICLE - 21 OPENING OF BIDS BY THE BMTU

1. Bids will be opened in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register evidencing their attendance.
2. The Bidder's names, bid modifications or withdrawals and the presence or absence of relevant EMD and such other details as the BMTU at its discretion, may consider appropriate, will be announced at the opening.
3. At the pre-decided time, the BMTU contact person shall open the Technical Bids and list them for further evaluation. The Financial Bids of those bidder's who are declared technically eligible will be opened through online system of nprocure after evaluation of Technical Bids. Any participating Bidder may depute a representative to witness these procedures.

ARTICLE - 22 CONTACTING THE BMTU

1. Bidder shall not approach the BMTU officers after office hours and/or out-side the BMTU premises.
2. Any effort by a Bidder to influence the BMTU officers in the decisions on Bid evaluation, bid comparison or contract award may lead to disqualification of the Bidder. If the Bidder wishes to bring additional information to the notice of the BMTU, it should do so in writing.

ARTICLE - 23 PARAMETERS AND PROCEDURE OF EVALUATION

The bids from the Bidders are invited for providing Comprehensive Consultancy Services for planning, designing and development of New Campus of Birsa Munda Tribal University at Rajpipla, Dist-Narmada, Gujarat in a Two-bid system consisting of Technical Bid and Financial Bid. The weightage of Technical Bid and Financial Bid will be 70% and 30% respectively in the selection process of the PMC. Further, the Technical Bid is divided into 2 components i.e. Technical Bid Stage-I (documents for eligibility, experience) & Technical Bid Stage-II (Conceptual Plan, design schemes and a presentation). The Technical Bid will have a weightage of 70% in overall final score divided into 50% and 20% weightage for Technical Bid Stage-I and Technical Bid Stage-II respectively. The Financial Bid will have a weightage of 30% in the overall final score.

The eligibility criteria for PMCs participating in the selection process are laid down below in sub clause 23.1 (A) of article 23 of this Chapter. The Bidders will be evaluated for Technical Bid as per the criteria contained in sub clause 23.1 (B) of article 23 of this chapter. Financial bids of the participating firms will be evaluated based on the criteria and procedure contained in sub clause 23.1 (D) (2) of Article-23 of this chapter. Marks will be given during the evaluation of Technical and Financial Bid as detailed in the following articles of this chapter. A Bidder scoring the overall highest marks after the evaluation of Technical Bid Stage-I, Technical Bid Stage-II and Financial Bid will be qualified for providing Comprehensive Consultancy Services for the project.

23.1 TECHNICAL BID EVALUATION

The PMC eligible for participation will be evaluated based on their experience, organization structure and capability in Technical Bid Stage-I.

A. MINIMUM ELIGIBILITY CRITERION FOR TECHNICAL BID (STAGE-I)

All Bidders have to fulfill the following conditions of eligibility before they are considered for Evaluation under Technical Bid (Stage-I):

Table-1

No.	Basic Requirement	Specific Requirements	Documents Required
1	Experience	<p>The Bidder should have satisfactorily completed minimum 1 similar projects each such project having work order value of Rs. 50 crores during the last 5 years ending 31st March, 2019.</p> <p>The scope of work for such projects should include following:</p> <ol style="list-style-type: none"> 1. Design and Engineering 2. BID Management 3. PMC Consultancy for Civil work and Inspection <p>A similar project here means “Comprehensive Consultancy Services for planning, designing and developing of Integrated Campuses</p>	<ul style="list-style-type: none"> • The work order and work completion certificates of the similar works from an authority not below the rank of Executive Engineer or equivalent. The certificate should include the value of the project stating cost of overall project with details, starting year, year of completion and time over-run if any must be submitted (Annexure-15). • The cost of the projects shall not include the cost of land, godowns and semi-permanent

		for Universities, Higher Education Institutions, Research and Development (R&D) institutions and other such institutional campuses.	structures for the purpose of eligibility
2	Incorporation	The overall experience of the firm should not be less than 10 years as on 31st March, 2019. This means that the firms should be in practice and providing project management consultancy services for a minimum period of last 10 years.	Certificate of Registration, Memorandum of Association shall be provided by the bidder. Also work order and work completion certificate for the projects carried out by the bidder shall be submitted. (Annexure-17)
3	Turnover	The bidder's average annual turnover in last three years should not be less than Rs. 500 lakhs ending up to 31.03.2018. The bidder should also have positive net worth as on 31st March, 2018.	Bidder should submit CA certificate as per annexure-14 and audited reports for FY 2015-16, 2016-17 and 2017-18. Please note that the CA certificate shall bear UDIN number.
4	Net Worth	The Net Worth of the Bidder must be positive for the year ending 31st March 2018.	
5	Infrastructure	One registered office shall be located in state of Gujarat.	The Bidder should submit Address Proof document. (Sales deed, rent agreement and last month electricity bill).

B. EVALUATION CRITERIA FOR TECHNICAL BID (STAGE-I)

In the Technical Bid (Stage-I), Bidders will be evaluated by BMTU in the following manner:

1. The minimum eligibility criteria prescribed in sub-clause 23.1 (A) of **Article 23** of chapter 2 will be scrutinized for determining the Bidders' eligibility for consideration.
2. The Bidders qualifying the criteria as set out in the sub-clause 23.1 (A) of **Article 23** of chapter 2 will be evaluated by scoring method on the basis of details furnished by them as shown in table-2 below:

Table-2

Sr no	Evaluation Criteria	Total Marks	Details	Marks
Technical Stage-I				
1	The average annual turnover from consultancy for the last three years (2015-16, 2016-17 & 2017-18) must be minimum of Rs. 500 lacs.	20	500 Lacs 500 to 1000 Lacs More than 1000 lakhs	10 15 20
2	Rendered PMC Services for Nos. of similar projects each such project having work order value of minimum Rs 50 crore during last 10 years for any Central / State government or local government bodies or an educational institute/PSU.	30	1 Project 2 Projects 3 Projects More than 3 Projects	15 20 25 30
3.	Composition of Project Team to design, implement and manage the Project should be on pay roll of the company. CVs are to be provided as per format annexed at Annexure 11 for each. Team Leader, Structural engineer, Senior Civil engineer, Electrical Engineer, HVAC engineer, Architect, Plumbing Engineer and site engineer during PMC, Trainer for educational activities, landscaping and solar system. Etc	30	At least 1 Lead/ Senior Architect with minimum experience of 8 years At least 1 Project Management Expert with minimum experience of 8 years At least 1 Structural Engineer with minimum experience of 5 years At least 1 Electrical and Mechanical services and installations design Engineer for ESS, DG Set, UPS, Internal EI, W/Sip with minimum experience of 5 years At least 1 HVAC Engineer with minimum experience of 5 years	6 6 6 6 6
	Total	80		80
Technical Stage-II				
1.	Approach Methodology	20	As per Table 3	20

- The bidder will submit the CV of each of the above Technical Personnel. Each CV shall be signed in blue ink by the key personnel and countersigned by the authorized officials of the Firm. Photocopy or unsigned /non-countersigned CVs shall be rejected. The bidder will also certify that the professional is a regular employee on his rolls and submit TDS/Form 16

of each of such employee. In case of non-submission of these details no marks shall be awarded for each such employee/position.

2. Each CV shall contain the proof of experience and qualification.
3. No expert/personnel of the bidder would be deployed to work on more than two disciplines.
4. In order to be eligible for the next stage of Technical Bid. i.e. Technical Bid Stage-II, a Bidder must secure at least fifty (50%) percent marks in aggregate in evaluation in Technical Stage-I as per Table -2 given above. There is no minimum mandatory marks requirement for any of the sections of the table -2 and the marks obtained in these sections will be added in the total marks.
5. The total marks obtained in Technical Bid Stage-I shall have 50% weightage in the overall score.

C. Marking Scheme for Approach Methodology of the Bidder

PRESENTATION AND ITS EVALUATION CRITERIA (TECHNICAL BIDSTAGE-II)

Participation in Presentation

1. All the Bidders who secure overall 50% (fifty percent) marks in evaluation of Technical Bid (Stage-I) as will qualify for further evaluation in Technical Bid Stage-II. Bidders thus qualifying for Technical Bid (Stage-II) will be invited to make a presentation of the approach method.
2. Along with Design Proposal, a multi-media presentation is expected from the Bidders. The Bidders shall be required to make presentations of 30 to 40 minutes duration duly supported by computer generated 3D animations, walk through etc. The Bidders will present their conceptual understanding of the project in the form of a design proposal/ design scheme/ model along with their vision on the planning of a Modern-State of the Art- Green Campus (Please refer table-3).
3. The date and venue of such presentation will be informed to the bidders who qualify the technical stage-I.

Please take note that all expenditure incurred by the bidder as part of the presentation shall be borne by the bidders.

The bidder is expected to detail out the following three zones in the design concept:

1. Detailing of a part of Central facility
2. Academic building
3. Residential block with student hostel

The detailed architectural schemes should be able to demonstrate aesthetic appeal, experiential quality, building expression, use of innovative technology, structural design in terms of sensitivity to location, appropriate materials for construction, seismic factors and response to

requirement of space. The final scheme should represent the nature of development envisaged for the proposed campus through relevant drawings, images, sketches, walk through, 3D models etc.

Documents to be submitted for Presentation (Technical Bid Stage-II)

1. The bidder will submit the following documents at the time of presentation:
2. A Detailed Report (bound in A-4 pages, along with a soft copy) containing PMC's visualization of the project, design proposal including features relevant to design scheme with sketches/3-D rendering to explain concepts and innovations, diagram of designed general functional arrangements showing inter-linkage/ distribution of activities at different levels, summary schedule of usable and gross areas expressed in metric system. The bidder shall also submit soft copy of the presentation.

Criteria for Evaluation by the BMTU (Technical Stage-II):

The Design Scheme/ Proposals and presentations by eligible PMC will be assessed by BMTU. Each presentation by Bidders will be judged by BMTU based on laid down criteria and marks will be allotted accordingly as per Table- 3 below:

TABLE-3

Sl. No.	Category	Description	Maximum Marks
I	Design Scheme/ Master Plan Scheme	i. Primary and detailed engineering inclusive of collection of data, detailed design and factor of safety etc ii. Overall Landscape Plan with integration of open and built spaces iii. Site Planning: Optimum use and efficiency iv. Movement system articulation v. Development controls and Architectural guidelines	30
II	Environment and energy strategy	Energy efficiency parameters in terms of: i. Range and level of sustainability processes and environmental systems ii. Water conservation strategy iii. Waste management system	20
III	Architectural Design	Each detailed architectural scheme for will be evaluated for: i. Aesthetic Appeal & Experiential Quality ii. Building expression and Innovative Technology iii. Structural Design in terms of sensitivity to location, appropriate materials for construction and seismic factors iv. Response to requirement of space v. Utility and Service Plan	30
IV	Project Quality Parameters and their adherence	The bidder shall suggest methodology for adherence to various quality parameters for this project, with reference to Article 12 (C) of Chapter 3.	20
Total			100

The total marks obtained in Technical Bid Stage-II shall have 20% weightage in the overall score.

D. FINANCIAL BID EVALUATION

The Bidder will submit his Financial Bid (through online mode only) quoting a lump sum fee in the pro-forma at Annexure-1 based on the Terms of Reference (Chapter-3) detailed in this document.

1. Opening of Financial Bid

The Financial Bid of only those Bidders will be opened who qualify as per the above laid down evaluation criteria in both Technical Bid Stage-I and Technical Bid Stage-II. The Financial Bid will have 30% weightage in the overall evaluation. Bidders will be informed about the date and time of opening of Financial Bid. They may like to be present on such date and time.

2. Financial Scores

The lowest Financial Bid (F_M) will be given a Financial Score (S_F) of 100 points. The financial score (S_F) of other financial bids given by Bidders will be computed as per the following formula:

$$S_F = 100 \times F_M / F_O$$

Where,

F_M = Lowest Financial Bid,

F_O = Financial Bids of other Bidders,

S_F = Financial Score

The following example is included for clarification. Suppose 3 proposals are opened for Financial Bid which gave Rs. 120 (Bidder A), Rs. 100 (Bidder B) and Rs. 110 (Bidder C) as Financial Bid amounts. The proposals will thus be scored as under:

Proposal	Evaluated cost
A	Rs.120
B	Rs.100
C	Rs.110

Financial Scores of all the qualified Bidders eligible will be calculated in the following manner:

$$A: 100 \times 100 / 120 = 83.33$$

$$B: 100 \times 100 / 100 = 100$$

$$C: 100 \times 100 / 110 = 90.90$$

E. OVERALL EVALUATION FOR SELECTION OF PMC

- The final evaluation will consist of summation from the 3 components, i.e. (A) Technical Bid Stage-I, (B) Technical Bid Stage-II and the (C) Financial Bid combining to a total of Marks i.e. A+B+C.

2. In the final score, 50% weightage will be given for marks achieved in Technical Bid Stage-I (component A), 20% weightage will be given for marks achieved in Technical Bid Stage-II (component B) and 30% weightage will be given for marks achieved in Financial Bid (component C).
3. On the basis of the combined weighted score for Technical Bid Stage-I & II and Financial Bid, the qualified Bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of Technical Bid Stage-I & II and Financial Bid will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract.
4. In case more than 1 (One) Bidder has identical highest marks in the overall evaluation then the Bidder scoring higher marks in Technical Bid will be recommended for Award of work.
5. Following is an example of the procedure to be followed.

Suppose, 3 proposals, A, B & C were received. The qualified Bidders were awarded (75 and 70), (80 and 85) and (70 and 90) marks respectively for Technical Bid Stage-I and Technical Bid Stage-II. All the 3 proposals were, therefore, found technically suitable and their financial proposals were opened after notifying the date and time of financial bid opening of the qualified Bidders. Suppose their financial bid scores are 83, 100 and 91 respectively. The combined evaluation, thereafter, will be as under:

Bidders	Marks (Technical Bid Stage-I)	Marks (Technical Bid Stage-II)	Score (Financial Bid)	Total Marks	Rank
A	$75 \times 0.50 =$ 37.5	$70 \times 0.20 =$ 14.0	$83 \times 0.30 =$ 24.9	76.4	H 3
B	$80 \times 0.50 =$ 40.0	$85 \times 0.20 =$ 17.0	100×0.30 $=30.0$	87.0	H 1
C	$70 \times 0.50 =$ 35.0	$90 \times 0.20 =$ 18.0	$91 \times 0.30 =$ 27.3	80.3	H 2

The above three proposals in the combined technical and financial evaluation are ranked as under:

Proposal A: 76.4 points. H3

Proposal B: 87.0 points H1

Proposal C: 80.3 points. H2

Proposal B, therefore, will be declared as winner of the selection procedure and recommended for negotiations/approval, to the competent authority.

ARTICLE - 24 AWARD OF CONTRACT

1. The Contract will be awarded to the Bidder who obtains highest score.
2. The successful Bidder shall have to stamp and sign the contract and furnish a performance guarantee for an amount to the extent of 5% (Five percent) of the contract amount within 15 Days of issue of Letter of acceptance. The work shall be awarded after receipt of performance guarantee. In case the successful Bidder does not submit Performance guarantee within stipulated time, the black listing case against the agency will be initiated in Government of Gujarat Tenders and the award of work will be cancelled.
3. Remuneration received as per this contract will be subject to tax deductions at source at the rate as applicable at that point of time.

ARTICLE - 25 BID EVALUATION COMMITTEE

The above evaluation shall be done by an Evaluation Committee decided by the BMTU. The Committee shall determine the approach and methodologies for the issues, which may arise during the above, referred evaluation exercise and have not been addressed in this Tender Document. The decision of the Committee shall be final and binding on all the Bidders.

ARTICLE - 26 THE BMTU'S RIGHT TO VARY SCOPE OF CONTRACT AT THE TIME OF AWARD

1. The BMTU may at any time, by a written order given to the Bidder make change which include inclusion or exclusion work within the general scope of contract.
2. If any such change causes an increase or decrease in the cost of, or the time required for, the Bidder performance of any part of the work under the Contract whether changed or not changed by the order, an equitable adjustment shall be made in the Contract Price or schedule of implementation, or both, and the Contract, shall, accordingly be amended. Any claims by the Bidder for adjustment under this Para must be asserted within thirty (30) days from the date of the Bidder receipt of the BMTU changed order.

ARTICLE - 27 THE BMTU'S RIGHTS TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

1. Notwithstanding anything contained in this tender, BMTU reserves the right to accept or reject any Bid and to annul the Bidding Process and reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment and without assigning any reasons thereof.
2. BMTU reserves the right to reject any Bid and appropriate the EMD if at any time, a material misrepresentation is made or uncovered or
 - a. The Bidder does not provide, within the time specified by BMTU, the supplemental information sought by BMTU for evaluation of the Bid. Such misrepresentation/ improper response shall lead to the disqualification of the Bidder. If such disqualification/ rejection occurs after the Bids have been opened and the Preferred Bidder gets disqualified/rejected, then BMTU reserves the right to:
 1. Consider the remaining Bidders for further evaluation and award or
 2. Take any such measure as may be deemed fit in the sole discretion of BMTU, including annulment of the Bidding Process.
3. BMTU reserves the right to verify all statements, information and documents submitted by the Bidder in response to the tender or the Bidding Documents and the Bidder shall, when so required by BMTU, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification by BMTU shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of BMTU thereunder. A Bidder is eligible to submit only one Bid.

ARTICLE - 28 NOTIFICATION OF AWARD & SIGNING OF CONTRACT

Prior to expiry of the period of Bid validity, the BMTU will notify the successful Bidder in writing that its Bid has been accepted and send the successful Bidder the Contract Form. within 15 days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the BMTU. If the successful Bidder thus selected fails to sign the contract as stipulated, the BMTU reserves the right to negotiate with and offer the contract to H2 bidder as per the scoring pattern described in this Bid.

ARTICLE - 29 PERFORMANCE GUARANTEE

1. The contract performance guarantee has to be submitted within 15 days of receipt of contract form. The performance guarantee shall be 5% of the Total Accepted Tender Value. The performance guarantee can be in the form of bank guarantee issued from nationalised bank, which shall be valid for duration of 1 year beyond the expiry of contract period.
2. If the successful Bidder fails to remit the performance guarantee, the EMD remitted by him will be forfeited by the BMTU and his bid will be held void.
3. Upon the successful Bidder's furnishing of performance guarantee and signing of contractual documents, the BMTU will promptly notify all Short-listed Bidders and will refund their EMD.
4. The Performance Guarantee Format is given at Annexure – 5.
5. The Performance Guarantee of the successful Bidder shall be refunded within two months from the expiry of the contract period and on satisfaction of the BMTU for execution of the work / settlement of disputes, if any.

ARTICLE - 30 PAYMENT TERMS

Appropriate proportion of the Total Accepted Tender Value, due to the Bidder on completion of work under this Tender, shall be payable to the Bidder as per the payment schedule given at Annexure – 3. All the payments shall be released on certification of satisfactory completion of work from the BMTU. The payment will be released after deduction of penalty, if any.

ARTICLE - 31 PENALTY

The BMTU will levy a maximum of 10% penalty of the Total Accepted Tender Value of the services to be provided by the Bidder in case the Bidder fails to provide the services specified by the BMTU in the pre-confirmed time schedule. The quantum of penalty shall be decided by the BMTU and it shall be binding and final. On the Bidder failing to rectify the faults, the BMTU may get them attended/rectified by any other agency at the risk and cost of the Bidder and the same will be recovered from the Bidder. The BMTU shall terminate the contract on evidence of persistent non-performance by the Bidder by giving 7 days' notice; any violation in Tender value will be accepted in terms of Extra / Access items for the project/s on the approval of BMTU authority.

Please take note that the provision of penalty in this article is separate and exclusive of the penalty as mentioned in Chapter- 3.

ARTICLE - 32 PATENT RIGHTS

The Bidder shall indemnify the BMTU against all third-party claims of infringement of patent, trademark/copyright arising from the use of services or any part thereof.

ARTICLE - 33 THE BMTU'S RIGHT TO AWARD THE CONTRACT TO ONE OR *MORE BIDDERS*

The BMTU reserves the right to award the contract to one or more than one Bidder and split the order among different Bidders.

Chapter 3 TERMS OF REFERENCE

ARTICLE - 1 GENERAL:

1. BMTU seeks the services of reputed Company/Organizations for providing the “Project Management Consultancy” services and act as the “Project Management Consultant” handholding the entire activities involved for development of the proposed permanent campus of BMTU. The Project shall be constructed in phased manner. The broad objective is to plan, design, project management and development of university campus along with its necessary needed components of University infrastructure, which are meaningful to the next generation in being state of art infrastructure, which helps in reducing the academic and other manpower requirements considerably, are energy efficient, depend on renewable sources of energy, conserve & harvest water, heavily rely on information technology and require very little maintenance. The PMC is expected to extend all necessary support to BMTU in managing the project, subject to the provisions of this tender and other terms and conditions of the consultancy agreement signed between the PMC and the BMTU.
2. The BMTU Campus is proposed to be established in 40 acres of land at Jitnagar, Ta-Rajpipla, Dt-Narmada (Referred to as “the Project site” hereinafter).
3. The PMC will function under the supervision of as specific principles and guidelines as set forth by the BMTU and shall assist and facilitate the BMTU in its decision making for development of new campus of Birsa Munda Tribal University.
4. The PMC shall be guided in its assignment by the prevailing codes, standards, specifications, guidelines, manuals as required for planning, designing, construction of the infrastructure facilities adopting the best practices.

ARTICLE - 2 PROPOSED BUILDINGS AND SERVICES

The BMTU campus will be designed contextual with locale with modern, sustainable, Energy Efficient buildings in accordance with standard and best practices / guidelines.

Consultancy services will include but not limited to Architectural & structural designs, formulating schemes/designs for internal and external services including Civil works, Interior Design, Mechanical works, Electrical works etc. (Internal Electrification, Sub Station, DG Set, LT & HT Cabling and Networks, Lifts, street lighting etc.), Water Supply and Plumbing works, Drainage, Artwork (interior and exterior), Landscaping, Furniture Design, all systems for ICT in lecture theaters/ class rooms/ offices, Integrated Building Management System

(IBMS), Data and Tele-Communication Service & Design, Special Lighting for Stages/Auditorium/Exhibition and other required spaces, Renewable Energy System with Networks, Solar Powered Electrification network including arrangements for feeding surplus power to grid, Zero Waste Discharge Designs, Water Treatment Plant, Rain water harvesting, other development works, etc. Necessary schemes for making a barrier free campus are also included in the scope of PMC.

The PMC shall provide comprehensive consultancy services broadly described above. However, it should be clearly understood that the description of services is only indicative and the PMC shall be required to perform any other services which may be required whether or not expressly mentioned in this tender for completion of the entire project to the satisfaction of BMTU.

The development and construction of entire University will be carried out in phased manner.

The campus under phase -1 works will have major buildings as specified below. Based on the BMTU requirement, any number of more building(s) can be added or deleted in this list.

Sr No	Name of Building	Total Nos.
1	Administrative Building	1
2	Girls Hostel (for 400 students)	1
3	Boys Hostel (for 400 students)	1
4	Academic Building	3

NOTE: All buildings shall be sustainable, energy efficient, Green and space shall be used optimally. Campus should be designed so as to leave enough space for future expansion.

ARTICLE - 3 OBJECTIVES:

The following objectives are to be achieved through PMC for new campus development of BMTU:

1.1. PMC shall carry out Preliminary Surveys, Investigations and Gap analysis.:

1.1.1. Documentation & Gap analysis of the requirements for the physical infrastructure of the University campus.

1.1.2. Assist in identifying gaps in non-construction related needs like tables, chairs, educational aids, sports, extra-curricular activities, solar light, cooking & heating, hostel related amenities, energy conservation system, water harvesting and conservation mechanism (taps, switching, pumps etc.), security mechanism, manpower use plan, etc.

1.1.3. Preparation of tender document and assist BMTU in tendering process for the selection of agency for new campus development of BMTU.

1.1.4. Geotechnical and Sub-soil investigations in accordance to relevant BIS codes and Road and Building Department /Government of Gujarat specifications.

1.1.5. Contour Survey

The PMC will prepare the specifications and requirements for carrying out topographical survey and the survey of all existing services and other constraints existing in and around the site and get it approved. Thereafter, the work will be got executed by the PMC and the report will be utilized for planning and designing of the overall project.

1.2. Soil Investigation

1.2.1. The PMC will prepare the specifications, types of investigations/ tests and requirement for Soil Investigation and get it approved. Thereafter, the PMC will get the Soil Investigation done and make available the Soil Investigation Report and other parameters required for the foundation design of multi-storey buildings. The PMC will study and interpret the soil investigation reports and input data for structural and foundation design for individual buildings/ structures/ equipment etc as per relevant IS codes.

1.3. Environment Impact Assessment.

1.4. Any other survey required to carry out the work.

1.5. Obtain all statutory approvals for construction work and handing over of constructed facilities to the BMTU.

1.6. Bid process management on the guidelines approved by the BMTU and submit clear recommendations for approval and award of construction/other associated works/services etc.

1.7. Comprehensive supervision of project implementation activities carried out by the Contractor/s i.e. the project implementing agency selected through open tendering to ensure complete compliance with the drawings, technical specifications and various stipulations contained in the contract documents. Ensure high standards of quality assurance in the execution of work, completion of the work within the stipulated time frame and handing over of the constructed facilities to the BMTU.

ARTICLE - 4 RESPONSIBILITIES OF THE PMC

1. After selection of PMC an agreement will be signed mutually with detailed terms and conditions.
2. Subsequent to signing of the Agreement, the PMC shall nominate a responsible Team Leader for execution of the project under intimation to the BMTU.
3. The PMC shall provide comprehensive consultancy services in project conceptualization covering space utilization, functional requirements, Design of the various components of the physical infrastructure of the educational institutions with detailed drawings and specifications for each component and the structural designs for them, preparation of LOP, Project cost estimation, Detailed Architecture drawings, structural drawings and various services design, detailed Project Report, Preparation of all contract Documents, and BOQ etc. The Preliminary project report shall cover all project components. The PMC shall provide design philosophy and the design methodology, listing out relevant codes, related references, sound-engineering practices etc. for the entire design scheme of the campus. Engineering, design, preparation of drawings & relevant documents, vetting of drawings by any external agency / consultant etc. shall be within the scope of PMC.
4. The PMC shall get the approval of the conceptual scheme from BMTU through presentations, physical models, computer walk-through etc. Comments and suggestions or alternate proposal of the BMTU shall be evaluated and suitably incorporated till the concept design is accepted and frozen.
5. The PMC shall develop the concept drawings for each of the building for submission to all the statutory authorities/bodies, incorporate changes, if suggested by the statutory authorities /bodies and obtain approvals from all regulatory authorities at no additional cost. The PMC shall prepare the documents for call of tenders by the BMTU for execution of work in suitable packages as required/approved by BMTU. The estimates showing details of measurement, BOQ, technical and special conditions, analysis of rates etc. shall be prepared and submitted by the PMC to the BMTU. If any corrections / observations are made by the BMTU, the same shall be complied by the PMC till final approval by the competent authority. The approved tender documents shall also be submitted in hard copy as well as soft copy by the PMC.
6. Render assistance to client in evaluation of tenders including providing justifications of rates, vis-a-vis market rate analysis for the selection of contractor/vendors.

7. PMC shall be fully responsible for the timely completion, the quality adherence and structural safety of the construction.
8. Any defects discovered and brought to the notice of the PMC during the period aforesaid shall be rectified by the contractor appointed. PMC shall ensure that in the event of the failure on the part of the contractor, the same may without prejudice to any other rights available to it in law, be rectified by the PMC at the cost and expense of the Contractor.
9. During the various stages of execution, PMC shall submit monthly progress reports with site photographs.
10. PMC will submit Performance Guarantee of 5% of Total Accepted tender value before execution of agreement, which would be kept valid upto 1 year after completion of the work i. e. upto the defect liability period.
11. PMC shall strictly adhere to quality norms as per specification for various works as per standardization and engineering practices in India. PMC shall also ensure adherence of the above stipulation by contractor/ vendors/ agencies engaged by them.
12. Preparation of a Quality Plan for the project. Providing supervision of quality as per approved Quality Plan, of all works as per stipulated standards and the best practices including testing of samples of materials from recognized and certified approved laboratories.
13. Extra items, deviation etc. if any beyond the scope of the approved design, drawing and technical parameters shall be executed/ carried out with due written consent of BMTU.
14. The entire campus will have to be so planned, designed with all engineering needs and executed that there is zero waste disposal outside the campus premises. All the arrangements for solid waste management, recycling of waste water & garbage waste by implementing latest technology, sewage and waste water treatment and all such works not mentioned herein but required for the zero waste disposal shall be within the scope of PMC.
15. The PMC will engage domain experts for conceptualization, planning and designing of the project based on the functional requirement of the project and prepare the concepts through presentation, with rough cost estimate along with cost benefit analysis of the Green, Energy Efficient and Intelligent features of the respective buildings. In case the Client is not satisfied with the proposed concepts, it will have to be modified/re-structured

and presented again for Client's approval. Upon approval of the concept by the Client, further works will be undertaken.

16. The PMC shall be required to submit all drawings / documents in soft copies also along with hard copies thereof. Exact number of hard copies of individual drawings / documents will be decided by the BMTU and informed to the PMC after issue of LOA.
17. The scope of work delineated in this tender are indicative only. The PMC shall be required to perform all the activities of work required for successful completion of the project in all respects, without any extra cost, even if these works are not specifically mentioned in this tender.

ARTICLE - 5 RESPONSIBILITIES OF BMTU

1. The client shall demarcate and make available the site for individual structures free of all encumbrances or charges.
2. The client shall exercise its responsibility as the owner of the Project by signing the drawing required for Statutory Authorities and also by giving necessary authorization to PMC to secure approvals from local bodies of statutory authorities for the planning, construction as contemplated in this agreement from time to time. However, the client shall help the PMC to the extent of writing letters to local bodies/other authorities regarding getting such approvals.
3. Authorized person/persons of client may inspect and check the 'Construction Work' from time to time to see that the works are being constructed as per drawing & specifications as provided in the approved project. If during the inspection, any defects or variation without the written request/ consent of the client are found shall be rectified by the Execution agency at their own cost.
4. Client shall release the funds/ payments against bills/request of PMC to ensure that the progress of work should not hamper due to non-availability of fund.
5. Client shall make all the statutory payments to the local Government or any other statutory body or bodies relating to the project.
6. The BMTU may hand over the site in phased manner. In case of delay in handing over of any part of site for any reason whatsoever be, the BMTU will not be liable for any compensation on this account.

ARTICLE - 6 TIMELINE OF THE COMPLETION OF WORK:

1. On issuing site specific mandate for the development of the new campus by BMTU, the work of site survey, soil testing, Architectural Design, Interior Design, Structural Design, along with Construction Drawings, BOQ and Tender for constructions are to be completed within 3 months' time. The same has to be submitted to BMTU on completion or before three months' time.
2. The construction works will need to be completed within thirty six months from the date of issue of workorder to the concern contractor.

ARTICLE - 7 GENERAL SERVICES TO BE PROVIDED BY PMC:

1. The PMC will be required to establish a permanent office at the Project site during the implementation of the Project. This office will have a team of Consultant and other Technical Staff earmarked for their involvement in the consultancy services for the project. The office and the team could be established immediately after the award of work and before the commencement of work of PMC services for the project.
2. The PMC will be required to deploy on full-time basis one Civil Engineer, One Electrical Engineer and one Architect at the Project Site Office, having adequate qualifications and experience, during the entire period of construction from the date of start of construction work, for day to day resolution of conflicts/ coordination and to ensure that work is being carried out as per approved drawings. The expenses for providing these technical personnel at site is included in the lump sum fee of the consultancy services of the agency and nothing extra shall be payable on this account. All office equipment such as computers, printers and plotters etc. for the above three personnel at site office shall be provided by the PMC at site during the period of construction work, and shall always be maintained in good working condition at his own cost. The office space to the PMC's staff at the site will be provided by BMTU.

(A penalty of Rs. 1 Lac per month per person would be levied on non-deployment of the Civil Engineer/Electrical Engineer/ Architect.)

3. The PMC will monitor, coordinate, manage, evaluate and administer all project processes including activities of various participants in the Project in accordance with approved project requirements, Specifications, Schedules, Budgets, Quality, Health Safety & Environment (HSE) parameters. PMC shall ensure that all necessary documentation is collected, checked, suitably communicated, filed and submitted to the BMTU for record.

4. PMC shall supervise all the works, check and certify all measurements and bills and recommend for their payment. PMC shall keep the BMTU informed on the physical & financial progress of the Project at regular intervals or as directed by the BMTU.
5. Coordinate with the statutory bodies and local municipal authorities to ensure that all necessary sanctions/permissions are timely obtained to avoid delay and cost over runs.
6. The PMC shall comply with all the applicable norms/ codes/ guidelines/ regulations/ byelaws / statutes of local as well as State/Central Govt. Bodies.
7. The consultancy services shall be provided through a Team Leader supported by experienced professionals. The PMC firm will deploy adequate number of professionals and other staff to deliver the requisite services as per time schedule. The PMC shall have to submit details of proposed team detailing the roles/work to be performed by each personnel, their tentative duration, inter-relationships of each personnel etc.
8. PMC shall ensure that all project activities are in accordance with the latest National Building Codes (NBC), Indian Buildings Congress codes of practices, rules, regulations & norms of UGC/HRD, Govt. of India and Government of Gujarat guidelines, as required for planning and construction of the constructed facilities.
9. To ensure implementation of all project processes, PMC shall liaise with and provide all requisite information, support and assistance to the BMTU, all appointed consultants including their sub-consultants and all other individuals, agencies and organizations as may be deemed fit by the BMTU during the entire period of contract.
10. PMC shall be duty-bound to act on the directions of the BMTU in all project matters but the BMTU shall in no manner whatsoever is bound to act on the advice of PMC in any matter related to the project.
11. Besides regular site supervision by professionals posted at site, PMC shall depute, with prior approval of the BMTU, highly qualified and well experienced experts / professionals from different disciplines for periodic monitoring, supervision and evaluation, on routine basis during the entire period of contract, at their own cost and arrangement.
12. PMC shall respond to the queries raised by the BMTU within 7 days or lesser time considering the nature of query and its impact on the project. A penalty of Rs. 30,000/- per day will be levied for delay in responding such queries.

13. PMC shall be required to work in close coordination, provide requisite information and be available for meetings for planning, construction and development etc. as directed by the BMTU.
14. Within 15 days of award of work, the PMC shall submit a detailed plan of execution of the consultancy work along with the PERT chart, listing out the complete items of work as per scope of contract, all target dates such as establishment of site office, target dates of submission of concept drawings/detailed drawings for each item of work in scope, target dates for various approvals from local bodies/statutory bodies, submission of BOQs/tender documents for various items of work etc. A penalty of Rs. 30,000/- per days delay will be levied for non-submission of such a plan of work within 15 days of award of work.
15. The PMC shall have to perform in an efficient, orderly and professional manner and shall deploy necessary qualified and skilled staff according to requirement of the services.
16. The PMC has to submit Time Schedule for Stage Wise Activities for the completion of the project and get it approved by the designated authority of BMTU. PMC has to submit explanations/report at the event of non-adherence to such time schedule. BMTU may levy suitable penalty for non adherence to time schedule.
17. The decision of the BMTU will remain final in all matters and PMC shall be bound to execute such decisions to the satisfaction of the BMTU.

ARTICLE - 8 PRE-CONSTRUCTION STAGE:

1. Statutory Authority Approvals for the Project and Surveys:
 - 1.1. The PMC shall assist BMTU to obtain all statutory approvals from authorities for commencement of construction work of project.
 - 1.2. The PMC will prepare a list of all applicable statutory approvals to be taken from statutory authorities for both commencement of construction work of project and before hand over of the facilities of the campus to the BMTU along with the documents required to be submitted for getting approvals, name and address of the concerned department, expected time required to obtain approvals, statutory fee details and submit to the BMTU and assist BMTU to acquire the approvals accordingly. All relevant study reports, drawings, physical models, simulations and assessment reports required to be submitted to the concerned authorities for obtaining statutory clearances/approvals shall be supplied by the PMC.

1.3. The BMTU will issue necessary official requests/letters wherever required. All the plans shall have to be accepted by the BMTU before submission for statutory approvals.

1.4. The PMC shall assist BMTU authority to obtain approvals for Civil & Structural drawings, building plans and construction clearance from Municipal authorities/Local authorities and other local bodies - water supply connection, electric supply connection, environment & pollution clearance, chief controller of explosives, fire department, civil aviation department, building bye-laws, occupancy certificate, NOC from lift inspector etc., as the case may be, with related to construction/completion. All fees payable for obtaining such permission/clearances shall be reimbursed to PMC by BMTU.

1.5. All expenditure with third party quality inspection, vetting of civil and structural engineering drawings, surveys etc. shall be borne by the PMC.

ARTICLE - 9 DESIGN SUPPORT BY PMC:

1. Preparation of Architectural design and Intervention Plans Structural Designs, MEP Designs and other relevant Physical Infrastructure needed in University Campus as per project requirement
2. Preparation of plans and designs for detail primary and detail engineering new University Campus for various components such as the educational building and facilities, hostel facilities for students and residential facilities for staff.
3. For new buildings it is expected that agency shall work on designs not exceeding 2(two) master design approaches along with costs. The master designs shall be within the standard broad guidelines but suited to individual site requirements.
4. Architectural plans shall consider the building and space requirement for individual facility which is likely to arise in the next five years.
5. Proposed lay out plan, which shall be developed in consultation with BMTU. And any modification as suggested by BMTU shall be incorporated by PMC in final design.
6. Design of structures / buildings shall be developed in consultation with structural designer.
7. The design shall be student-friendly (university level) and facilitate education and learning among students.

8. The overall environment of the educational infrastructure shall be safe, secure and suited to girl students and facilities specifically needed by girl students shall be integral part of the plans; the design shall also be suitable to differently abled persons; Ensuring adherence of design to energy efficiency of the building and other best practices of building design.
9. Civil and Structural design and engineering of all the buildings/components of the Project under phase- 1. PMC will be responsible for the soundness of the civil and structural design.
10. To arrange for the Vetting of civil and structural designs and drawings by third party with the prior approval of the BMTU at the cost to be borne by PMC.
11. Design of various civil, structural, mechanical, plumbing, electrical and communication systems in-house or may engage the well qualified specialist or consultants at its own cost with the approval of the BMTU for design/approval of following services: -
 - 11.1. Mechanical works, ventilation systems, HVAC.
 - 11.2. Electrical (internal and external) HT/LT substations, power back up system.
 - 11.3. Design of internal electrification network of building with adequate sizing of cables, wires, switchgears, distribution boards, panels.
 - 11.4. Power back up system, earthing protection, lifts, escalators.
 - 11.5. Measures for energy conservation
 - 11.6. Building automation systems.
 - 11.7. Accessible features for persons with disabilities
 - 11.8. Preparation of foundation plans; construction drawings etc.,
 - 11.9. Firefighting system and Security systems.
 - 11.10. Plumbing, sewage and sanitation, waste management system, Rain water harvesting etc.
 - 11.11. Design of computer network cabling, telephone cabling and IT related all works
 - 11.12. Telephone layout and telephone equipment including conduit and accessories layout for the telephone system and any protective devices battery back-up required.
 - 11.13. Design the EPABX/EPBX room. Prepare conduit layout of cables and terminals inclusive of a fibre optic or other special data transmission cables for system required.

- 11.14. Intercom layout and intercom equipment including conduit and accessories layout for the intercom system and any protective devices required.
 - 11.15. Topology of networking, LAN (Structured Cabling), cables, conduits, raceways, sockets, layout drawings floor wise.
 - 11.16. Audio / video system, furniture planning for all type of buildings.
 - 11.17. Any other facility required for the smooth functioning of the BMTU.
12. Vendors' Equipment design/ drawings/data for all mechanical/electrical/P&M/ Instrumentation and automation/IT/Computer/HVAC etc. should be taken from vendor if applicable, incase such design/drawing data is not available, PMC shall prepare the same.
 13. The PMC shall continue to perform all engineering activities till all the drawings/design/data sheets are approved.
 14. The PMC shall ensure that various buildings/engineering services are suitably and economically designed without any discrepancies between the structure and finishes, and the requirement of service installation.
 15. The PMC shall get the structural analysis, design and drawings checked by a third party/proof consultant if required by BMTU. Similarly, the detailed scheme and designs of all electrical, mechanical and HVAC Services (internal and external) will be got checked by third party/proof consultant if required by BMTU. Nothing extra will be paid to PMC for getting such checking done. However, fee payable to the third-party/ proof consultant for these checking shall be borne by BMTU. The detailed design notes shall be submitted along with design philosophy to BMTU after it is checked/ approved by proof consultant/ third party. The proof checking, if any, got done by a third party by the BMTU shall not absolve the PMC of any of his responsibilities. All reports including design/drawings submitted by them shall bear the signature of the Team Leader/authorized representative of the PMC and the PMC shall be fully responsible for the soundness, correctness and feasibility of the design prepared by them.
 16. The PMC will submit the following final design and make presentation of the entire scheme.
 - 16.1. Primary and detailed engineering inclusive of all design, data, documents, drawings
 - 16.2. Data sheets
 - 16.3. Vendor data

ARTICLE - 10 PREPARATION OF DETAILED ESTIMATE OF THE PROJECT

1. Preparation of detailed costing and estimation for the entire project in project with respect to all civil, architectural, electrical, mechanical, IT, furniture and fixtures, Plant and machinery etc.
2. Based on the approved plan/layout and architectural drawings detailed estimate report of the Project shall be prepared by the PMC.
3. The detailed estimates will be based on the latest SoR (Schedule of Rates) as the guidelines for the respective works and non-schedule items on the basis of market rates supported with proper analysis of rates of labour and material as per R&B/Govt. of Gujarat norms. The PMC shall be fully responsible for the accuracy and sufficiency of the estimated quantities and cost, the estimated time for completion, the detailed nomenclature of items along with the specifications, tender drawings, and General and Specific conditions of the contract. The PMC shall ascertain the overall correctness of the tender documents before those are issued to tenderers. The tender documents will be approved by the BMTU prior to tendering process but the entire responsibility for the correctness and completeness of the document rests with the PMC.
4. Civil work estimates shall also cover the drainage system, internal road etc.
5. Preparation of bid documents i.e. bill of quantities, Contract Conditions for various works etc., the selection of the Contractor for the execution of the project.
6. The bidding document shall be prepared with an objective to ensure implementation of the project to specified standards with a fair degree of certainty relating to costs and time while awarding the construction work to a construction agency.
7. Selection of the contractor will be based on open competitive tendering process.

ARTICLE - 11 APPOINTMENT OF THE CONTRACTOR

1. The entire construction of proposed project will be awarded to one construction agency for proper inter coordination and timely completion of the project. Detailed Tender documents shall be prepared by the PMC as per R&B, Government of Gujarat norms in consultation with BMTU. The tender document shall be vetted and finally approved by BMTU before its publication.
2. The tender document shall consist of building drawings, plans, schedules and specification of materials and workmanship, in sufficient detail. The tender drawings &

documents shall include detailed site plan, detailed drawings for each buildings including floor plans, elevations, door & window schedules, finishing schedules, fitting schedules, colour schemes, flooring patterns, reflected ceiling plans, ironmongery, joinery, installation details, wall profiles, Staircases, ramp and lift details, details of important building parts /areas, landscape & horticulture details etc. As far as possible standards of quality performance requirement and descriptive names shall be used rather than specific products or brand names.

3. Prepare and issue “Good for construction” drawings. Drawings shall be adequately detailed and shall contain enough information to enable construction, full measurement, pricing and production of bill for payment. The working drawing shall include:

- 3.1. Layout Plan showing:

- 3.1.1. All proposed buildings, play fields, green area, Sewage Treatment Plant, Sump, Rain Water Harvesting, Electrical Sub-Station, road junction / parking area and other such area as required.

- 3.1.2. Coordinated External services

- 3.2. Detailed Drawings of:

- 3.2.1. Floor plans, fully coordinated with all services/disciplines

- 3.2.2. Elevations

- 3.2.3. Sections

- 3.2.4. Wall profiles

- 3.2.5. Doors & Window details

- 3.2.6. Stairs/Ramps/Lifts details

- 3.2.7. Details of building parts, areas, critical special treatments.

- 3.2.8. Toilet details.

- 3.2.9. Flooring pattern and details

- 3.2.10. Dado details

- 3.2.11. Roof flow, draining including rain water harvesting system underground tank

- 3.2.12. Detailed designed and drawing of all types of furniture, all lab equipments, all workshop machineries, all kitchen equipment etc.

- 3.2.13. Any other detailed require by BMTU.

- 3.3. Landscape & Horticulture

- 3.3.1. Drawings of landscape including blow up of critical areas / landscapes / plantation schemes in detailed coordination with all external services

3.3.2. Horticulture details

3.4. Any other details required for completion of the buildings/services.

4. The PMC will publish/upload the tender notice in various newspapers/ websites for adequate publicity of the tender.
5. Entire tendering process including preparation of tender document, tender publication, advertisement in newspapers, pre-bid meeting, providing clarifications for the queries if received during pre-bid meeting, corrigendum if any, evaluation of bids received and submit bid evaluation report to BMTU, recommendation to BMTU for final selection of contractor, assist BMTU in negotiation with bidders and preparation of the contract agreement document, including quality and performance parameters shall be carried out by PMC in close co-ordination with BMTU.
6. Similarly, the PMC shall also carry out the tendering process for the finalization of other works/services related to project work of different disciplines.
7. The PMC shall attend all the meetings between the contractor(s) and the BMTU. Minutes of all such meetings will be subject to the approval of the BMTU.
8. In all matters of selection of contractor/s/agency/ies for any work/ services the final authority to decide will lie with the BMTU.
9. The companies including selected PMC's partner company/ subsidiary company/ parent company or any other company in which any director of the selected PMC agency have substantial stake/interest cannot take part of the tendering process for civil construction of the BMTU infrastructure.

ARTICLE - 12 CONSTRUCTION STAGE:

A. *General Services*

1. Review the detailed work programme, suggest modifications, if any and approval of the work programme of the Contractor appointed for the execution of work in consultation with the BMTU keeping in view the overall interest of the project.
2. Review and approve the Construction Methods proposed by the contractor(s) for carrying out the works to ensure that these are satisfactory with the technical requirements, project implementation schedule and environmental aspects as well as safety of workers, personnel and the general public.
3. Review and ensuring conformity of Contractor's securities of the contracts in approved formats.
4. The construction of new works will need to be completed within stipulated time frame.

B. Construction Supervision & Technical Support

1. Regularly interact with the Contractors and the BMTU to resolve all issues related to project execution before the construction and during the construction till handing over of works.
2. Preparation and release of good for construction drawings to the satisfaction of the BMTU and to ensure that extra items are minimized.
3. Arrange for clarifications and/or resolution of conflicts pertaining to construction drawings, specifications and engineering problems.
4. Approve or arrange to approve by the third party, of suppliers and contractors' drawings and documents for equipment and services installations, as required.
5. Approve or arrange to approve by the third party, of material samples, test reports and other certifications and submittals by suppliers and contractors for conformance to drawings and specifications, as required.
6. Carry out detailed checking and verification of the setting-out data for the work including lines, levels and layout to ensure conformity with the approved drawings.
7. Carry out regular inspection of the Contractor's equipment, plants, machineries, installations, housing and medical facilities etc. and ensure they are adequate and are in accordance with the terms and conditions of the Contract and Government's instructions in this regard.
8. To check/supervise the quality of materials and/or work for approval or disapproval of the same.
9. Suggest modifications / revisions in the contractor's execution method, material sources etc.
10. Maintain records, working / as built drawings, test data, details of variations, correspondence and diaries.
11. Check all concrete mix design proposed by the contractor wherever required and in due time and suggest modifications in the mix design, laying methods, sampling and testing procedure and quality control measures, to ensure required standard and consistency in quality at the commencement of times.
12. PMC shall assist the BMTU for the identification of areas for material storage, identification of areas for plant & machinery required for the Project.
13. In case of any discrepancies, PMC shall bring the same to the notice of the BMTU. PMC shall coordinate the inclusion of the necessary design and/or layout modifications including services etc. on design drawings as per site requirements. PMC shall seek the BMTU's approval for any such changes before implementation at site.

14. Inspect the works on substantial completion before handing over to BMTU and report to BMTU on any outstanding work to be carried out by the contractor during the Defect Liability Period.

C. *Project Quality Assurance/Quality Control*

1. PMC shall perform all duties of quality assurance of works and carry out comprehensive technical supervision of the works to ensure conformity with approved designs, specifications for materials and workmanship, adopted QA/QC and Health, Safety and Environment (HSE) procedures, applicable relevant standards and codes and sound engineering practices.
2. PMC shall ensure suitable and sufficient tests on materials and equipment as required including random checks for conformance with specific requirements of contract documents, and document results of the tests. Besides, assessment and checking in the laboratory and the scheduling, supervision and vetting of field tests carried out by the contractors. PMC may also carry out independent tests as necessary, as and when desired by the BMTU, for quality assurance of the works at contractors own cost.
3. PMC shall maintain complete records of all test results including supplier's material tests and provide one copy of such test reports to BMTU
4. PMC shall review and approve the test results/certificates and wherever tests indicate lack of conformance, it shall initiate action to secure conformance including additional tests as considered necessary to establish quality of the work desired.
5. PMC shall note deficiencies in the contractor's work, cause, corrections to be made, and check the remedial work and facilitate to rectify the deficiencies as per approved methods / BIS provisions. Moreover, PMC will not be discharged of their responsibility to get the defects rectified.
6. PMC shall check that various products guarantees are available for sufficient period.
7. PMC shall conduct monthly technical quality audit in co-ordination with the BMTU and provide report with suggestions/comments if any to BMTU
8. PMC will review the contractor's testing laboratory at the site, testing and manning facilities available and assess their adequacy for proper and due execution of works. In case facilities are found to be inadequate / deficient for the proposed works, the PMC shall suggest appropriate augmentation of such facilities. However, in the meantime, the PMC

can get the required test done from the established / recognized laboratories or from such Technical institutions which have facilities at the expense of the contractor.

9. For the purposes of independent testing, wherever required, all materials/ equipment shall be sent for testing / calibration to the Laboratories that are accredited by NABL (National Accreditation Board for Testing & Calibration Laboratories).
10. The BMTU reserves the right of collecting samples, checking the quality and suggesting the remedies which will be binding on the contractors.

ARTICLE - 13 HEALTH, SAFETY AND ENVIRONMENT REQUIREMENTS

1. PMC shall ensure that while carrying out the works under the assignment the contractors, if any, shall place due importance and regard to the overall aesthetics, ambience, topography and eco-system of the site.
2. PMC shall also take due precautions to ensure all necessary compliances for Environmental and Health & Safety requirements at site as well as at Contractors labour camps, if any, in the project site. All statutory obligations with regard to engagement of labours as per labour law etc., will be the sole responsibility of the PMC.
3. PMC shall ensure the highest standards of safety, security and health for all workers of all contractors and other agencies and also all other persons entering the site in conformance with legal provisions, codes, standards and good practices. PMC shall also conduct training / orientation and briefing of all workers and visitors in this regard. Precautions shall be exercised at all times by the contractor(s) for the protection of persons (including employees) and property. The safety required or recommended by all applicable laws, codes, statutes and regulations shall be observed by the contractor(s). In case of accidents, the PMC/contractor(s) shall be responsible for compliance with all the requirements imposed by the Workmen's Compensation Act or any other similar laws in force and the contractor shall indemnify the BMTU against any claim on this account. During execution of work any certificate or instructions, however, shall in no way absolve the PMC/Contractors from his/their responsibility, as an employer, as the BMTU shall in no way be responsible for any claim. The PMC / Contractors shall at all times exercises reasonable precautions for the safety of employees in the performance of his/their duties and shall comply with all applicable provisions of the safety laws drawn up by the State Govt. or Central Govt. or Municipalities and other authorities in India.

4. PMC shall be responsible for day to day monitoring of fire and safety precautions and other safety related aspects at the site.

ARTICLE - 14 MEASUREMENT AND PROCESSING OF RUNNING ACCOUNT BILLS

1. Recording of measurements (as per laid down procedures / standards / practices) for all items of work done including extra items. PMC will be solely responsible for recording of measurements with due accuracy / authenticity as per laid down norms / guidelines.
2. Hundred percent checking of measurements of work, certification of Contractors running account and final bills of the works, executed in accordance with the contract conditions after ensuring deductions of statutory taxes and penalties if any.
3. Forwarding of above bills to the BMTU for the purpose of release of payment after due scrutiny/checking within the time frame as specified in the respective contract.
4. Co-ordinate with the BMTU for timely release of payment for verifying bills, invoices and payments.
5. Check and solicit rate analysis for extra items of work and forward the same for approval by the BMTU before execution of the same at site.
6. Prepare reconciliation statement of various materials received and consumed at work such as steel, cement etc. brought to site and submit with monthly running account bill of contractor(s) and shall submit the same to BMTU
7. Check the quantities exceeding the contract quantity and inform the cost implications to the BMTU.
8. Measurement Books (MB) will be maintained by the PMC and the same will be countersigned by the authorized authority (ies) of the BMTU.

ARTICLE - 15 CONTRACT MANAGEMENT

1. PMC shall maintain complete records for contract orders from award to final acceptance, payment, and close-out including:
 - 1.1. Contracts and purchase orders along with record of all day-to- day correspondences and meetings including contractual issues with all the Contractor
 - 1.2. Progressive payment records.
 - 1.3. Drawings and specifications, clarifications including all changes, deviations and

- 1.4. substitutions, which have been evaluated, estimated, negotiated, and/or accepted.
2. Maintain the logs for Bank Guarantees, Contracts, Contract Amendments, Change Notices, incoming & outgoing correspondences, workmen compensation policies, PF Challans, Labour license, Health and other Insurance policies, Contract Schedules, Back charges, Invoices, etc. for all contractors.
3. Please note that on the completion of the project or whenever BMTU authorities demands, whichever is earlier, PMC shall submit all such records to the BMTU.
4. PMC shall prepare monthly progressive payment estimates and facilitate and administer systematic and reasonable progressive payments. The PMC shall verify the Running bills on the basis of the supervision and due diligence, as submitted by the contractor from time-to-time with photographs of work executed
5. The agency shall also recommend action and penalties, if any, which are to be levied against contractors or vendors.
6. PMC shall review, appraise and administer claims for items of extra work or change in the terms of the contracts. PMC shall negotiate with contractors to resolve claims, including documentation of the rationale for resolution and submit relevant justification notes for any eligible claims to the BMTU for approval. PMC shall develop change orders / amendments to incorporate the work covered by claims into the appropriate contract or purchase order after the BMTU's approval.
7. PMC to manage all the Contractual issues with the Contractors in such a way that there is minimal cost and time implication to the BMTU.
8. PMC shall administer all requests for extension of time, if required, from the Contractors. PMC shall negotiate an equitable adjustment in time and submit an approval note to the BMTU with detailed schedule analysis, cost impact, if any, for approval. However, BMTU reserves the rights to approve or reject such proposals.
9. PMC shall assist BMTU authority for preparation and processing of all project related legal matters and other mandatory compliances.
10. PMC shall assist BMTU authority for preparation and processing of reply to all audit authorities, RTI questions, if any
11. PMC shall assist BMTU authority for preparation and processing of reply, attending the hearings and settle the arbitration cases, if any.

ARTICLE - 16 PROGRESS OF WORK

1. Implement a system for monitoring the progress of work.
2. Systematically check the progress of the works and order the initiation of the work which is part of the Contract.
3. Maintain an up-to-date status of all construction activities against the original schedule for timely completion of the works.
4. Shall investigate and initiate early actions with regard to the delays in the execution of works. The Team Leader of the PMC Team shall explain in his monthly progress and special reports, the reasons for delays and explain the actions to be taken / already taken to correct the situation. All reports prepared by the PMC shall be objective and shall substantiate any event / recommendation with factual data and information.
5. The Progress Reports shall contain the pertinent data and chart form and shall clearly bring out the comparison between the projected and the actual work done.
6. To organize periodical review meetings from time to time with all contractors and vendors to appraise BMTU of the progress, difficulties etc.
7. Assist BMTU in resolving all disputes and claims with all contractors, vendors.

ARTICLE - 17 PROJECT COST CONTROL

1. Prepare cash flows for the project based on the construction schedule and other commercial terms of payments to the contractors.
2. Review the monthly financial progress of project, with regard to planned and achieved and forecast effect of changes and inform the BMTU.
3. The PMC will not give any decision which has an impact on the project budget without the prior written approval of the BMTU for which a comprehensive proposal must be sent giving the justification for change/decision and the amount involved
4. Monitor the cost of the project and bring any variance in signed off costs and specification immediately to the BMTU's attention.
5. Maintain the hindrances register which shall record any hindrances caused to the progress of the works, duration of such hindrance, date of clearance of such hindrances etc.

6. PMC shall inform the BMTU about each such potential change in design and construction from the approved drawings, plan of execution and construction quantities, which may have cost or schedule impact, at least two (2) weeks in advance for identification of change with detailed analysis for acceptance and propose a plan to mitigate the same; and for emergency cases, PMC shall identify the change with analysis to the BMTU for approval within 2 days.
7. On acceptance of the BMTU, PMC shall prepare and submit a deviation report of identified change / deviation in cost and schedule within 5 days of approval of change. The report shall include, but not be limited to reason for change, cost and schedule impact, cost analysis report, recovery schedule and recommendations to reduce time and cost impact. Delay in submitting such report will attract penalty of Rs 20,000/- per day.
8. Monitor, report and Maintain a log of identified and approved changes and submit it to the BMTU on regular basis and as and when needed by the BMTU.

ARTICLE - 18 PROJECT COMPLETION

1. Prepare and submit completion reports and drawings for the project as required for obtaining NOC/Completion certificates and fire clearance from Chief Fire Officer for the whole project from statutory authorities, as required.
2. PMC shall engage in verification of the physical construction and installation of the various facilities and systems of the project towards or after completion in coordination with the BMTU.
3. PMC shall arrange for, coordinate and verify the contractors or suppliers' corrections, modifications and adjustments, if any, to equipment and systems prior to final acceptance / handing over of each facility or system to the satisfaction of the BMTU.
4. PMC shall recommend the BMTU's acceptance of facilities or systems from the contractors for operation and use after arranging for sufficient training to the end users / operators at the BMTU for each facility or system as per the respective contracts.
5. PMC shall establish, effect and monitor a program for identifying and rectifying defects during applicable Defects Liability Period including periodic monitoring and reporting. At the expiry of the Defect Liability Period, PMC shall make a final inspection and list the defects to be rectified prior to issue of final completion certificate.

6. PMC to solicit from the contractors to supply trade files, documents, test certificates, performance warranties / guarantees, spare parts list, maintenance manuals, no claim certificate and transmit the same to the BMTU in both hard copies and electronic formats.
7. PMC to prepare the “as-built” drawings immediately on completion of each area. Reviewing, verifying and approving the “as-built” drawings incorporating all necessary corrections to all plans, drawings and other documents in coordination with Contractor and to the satisfaction of the BMTU
8. 10 sets of “as-built” drawings, besides digitized copies including all services; civil and structural design & drawings, calculation sheets, detailed measurements etc. and explain deviations, if any, from the original drawings and submit it to BMTU for its reference and records.
9. The PMC shall prepare a complete documentary film of 1 hour and a Coffee table book (20 copies) detailing the complete progress of the project from concept to completion, highlighting the salient features of the project, the challenges faced, the innovations implemented etc.. The documentary film would be complete with professional voice over, animations, photographs and videos. For this purpose, the PMC shall arrange on their own all required documents/photographs/videos right from the date of start of consultancy work. This film and the 20 copies of the Coffee table book along with their electronic softcopy versions shall be prepared and submitted on the date of physical completion of the construction work. A penalty of Rs 5,00,000/- will be levied for non-submission of the same on due date.

ARTICLE - 19 CLOSURE OF PROJECT

1. Carryout comprehensive verification of all the works upon completion.
2. Settlement of all accounts of the contractors.
3. Prepare final project completion report(s), project expenses analysis, estimates and final account of expenditure in the format as desired by the BMTU.
4. Ensure that the constructed works and sites are cleaned and prepared for occupancy and use.
5. Recommend to the BMTU to issue completion certificates after the contractors have satisfactorily completed all work under the terms of their contracts and for final payment of the bills of the Contractors.

6. Prepare and maintain the defect lists in consultation with BMTU and ensure the rectification of defects if any.
7. Monitor and ensure rectification of any defect with an objective to ensure commercial closing of the project.
8. Solicit training from the contractors to the end users of the BMTU on the use and operation of various systems / facilities installed before handing over to the BMTU for future operation and maintenance.
9. Assist the BMTU to settle the Audit observations and arbitration cases etc., if any.
10. Provide all documents / reports / statements of facts / counter statements of facts for settling Audit observations and arbitration cases etc. including attending the hearings details, if any to the BMTU.

The given scope of services is indicative and PMC will carry out all activities pertaining to successful completion of the project, without any extra fees.

ARTICLE - 20 REPORTS

1. The PMC shall prepare the requisite reports and forward it to BMTU for final decision and will make a presentation on the report for discussion with the BMTU as required. The PMC is required to prepare and submit a monthly report that includes and describes, inter alia, general progress to date; data and reports obtained and reviewed, conclusions to date, if any, concerns about availability of, or access to, data, analyses, reports, questions regarding the scope of works and related issues and so on during Pre-construction Stage.
2. All reports and documents prepared by the PMC shall be professional, precise and objective. The report formats shall be finalized in Consultation with the BMTU. The PMC shall provide four hard copies and in electronic format each of the following reports to BMTU.

A. Pre-Construction Stage

1. Commencement Report: within 30 days after commencement of services. The Commencement Report shall contain the project background, approach and methodology, details of all meetings held with the BMTU and the decisions taken therein, the resources mobilized by the PMC. The report shall also include the indicative Work Program and Resource Mobilization for the Project.
2. Prepare and submit design brief illustrating the BMTUs quantitative and qualitative requirements.
3. Draft Applications to obtain statutory clearances / approvals required from statutory authorities for Planning, Design and construction stage, as required.

4. Draft Bidding Document for selection of Contractor, tendering and Bid Evaluation Report.
Draft Contract Agreement to be entered between BMTU and Contractor.

B. Construction Stage

1. Commencement Report within 30 days after Commencement of work by Contractor;
2. Construction Supervision Manual within 30 days after Commencement of Services/works;
3. Quality Assurance (QA) Document within 30 days after Commencement of work by the contractor.
4. Monthly Progress Report by the 5th day of month;
5. Quarterly Progress Report by the 10th day of the month of submission; and
6. Final Report at the completion of works/services.
7. The work Commencement Report shall contain the Contractors Master Work Program and Resource Mobilization for the Project.
8. The Progress Report (Monthly and Quarterly) shall contain details of all meetings, decisions taken therein, mobilization of resources (PMC' and the Contractors'), whether the work is executed by the contractor as per the approved scheme, chart out any deviation from the approved schemes, reason for the same and any corrective action taken to adhere to approved scheme or any necessary changes to the approved scheme, physical and financial progress and the projected progress for the forthcoming periods. The Report shall clearly bring out the delays, if any, reasons for such delay(s) and the recommendations for corrective measures. The Report shall also contain the performance data for Contractor's plant and equipment. The broad scope of progress reporting is as given under:

8.1. Report on progress of work for each activity stating:

percentage progress of the activity; deviation from the schedule; status of the activity (critical, sub-critical, non-critical); status on material procurement and stock; cash-flow for each item of works as well as for the total project; monthly summary of percentage progress (physical & financial); and, Monthly summary of cash flow.

Projections

- Monthly projections of percentage progress, physical & financial; and Monthly projections for cash-flow.

Critical Activity

- Report on the progress and status of critical activities; change of status from non/subcritical to critical activity due to slippage; statement on slippage and remedial actions taken; and Effectiveness of the remedial action(s) taken in the previous month.

Review

- Review the progress achieved in the previous month and revised schedule, if any; and Review of any changes required in the schedule due to the reasons beyond the control of the Contractor.
9. The QA Document shall be evolved on the basis of the relevant NBC, R&B Rules & Regulation/Guidelines of R&B Department of Government of Gujarat and BIS publications and recommendations contained in the widely used international practices on quality of construction materials and completed works. The document shall contain all relevant data formats for QA and QC and the acceptance criteria for materials and works. The document shall also contain the methods for the analysis of quality control (QC) testing.
 10. The final report on Completion of works will summarize comprehensive verification report of all the completed works by contractor, contractor's payments, claims, variation, settlements and commercial closing report. The report shall also comprise the brief of available campus facilities with requisite details of:
 - 10.1. Design/Construction Specifications
 - 10.2. All relevant Correspondences and Submittal files
 - 10.3. Facility wise Completion Reports
 - 10.4. As-built Drawings
 - 10.5. List of Materials used
 - 10.5.1. Certified Tests and Reports
 - Civil/Sanitary
 - Mechanical/HVAC
 - Electrical
 3. All above mentioned report shall bear stamp and sign of team leader/authorized representative of PMC.
 4. All above mentioned reports shall be provided in soft copy and two hard copy.
 5. Any delay in submission of above-mentioned report will attract penalty of Rs 25000/- per day.

ARTICLE - 21 CONDITIONS OF CONTRACT

21.1 Governing Law and Jurisdiction

This agreement shall be construed and interpreted in accordance with and governed by the laws of India, and the courts at Rajpipla shall have exclusive jurisdiction over matters arising out of any dispute pertaining to the tender.

21.2 Notices:

Any communication to be given by the PMC to the BMTU or vice versa under or in connection with the matters contemplated in the tender shall be in writing and shall:

21.2.1 In the case of the PMC - be given by e-mail and by letter delivered by hand to the address given and marked for attention of the PMC's Representative or to such other person as the PMC may from time to time designate by the proper intimation to the BMTU;

21.2.2 In the case of the BMTU - be given by e-mail and by letter delivered by hand and be addressed to the BMTU with a copy delivered to the BMTU Representative or to such other person as the BMTU may from time to time designate by the proper intimation to the PMC; and

21.2.3 Any notice or communication by one party to the other party, it shall be deemed to have been delivered on the actual date and time of delivery in the case of by post, and on the working days in the case of by e-mail.

21.3 Taxes and Duties

Unless otherwise specified in the tender, the PMC shall pay all such taxes, duties, fees and other impositions as may be levied under the Applicable Laws and the BMTU shall perform such duties in regard to the deduction of such taxes as may be lawfully imposed on it.

21.4 Commencement of Services

The date of start shall be reckoned from the date of signing of the Agreement.

ARTICLE - 22 BMTU FRAMEWORK MANUALS

BMTU, a separate body under the Tribal Development Department of Government of Gujarat, has to follow guiding principles while implementing every project intervention. These guiding principles have been elucidated in form of "Frameworks Manual of BMTU" They cover various aspects like:

No.	FRAMEWORK	PURPOSE
I	Fund Release Framework	Bring better accountability and predictability in the operations and dealings of implementing agency.
II	Use of Symbols and Ownership of Assets paid For by the projects supported by BMTU	BMTU should receive correct credit for the extent of its support to the projects funded and monitored by it.
III	Code of ethics	Provide acceptable ethical standards in its dealings.
IV	Monitoring Frame-Work	Provide predictability and improve quality of project interventions.

ARTICLE - 23 SERVICE PERFORMANCE REQUIREMENT

The Agency will have to adhere to the following service performance requirement:

Contain the cost to that budgeted: +/- 5%

Complete the project within the predetermined time-period targets: +/- 5% Maintain the facilities to ensure more than 95% up-time and 24 hours repair time for break-downs.

ARTICLE - 24 ADDITIONAL AS WELL AS NEW REQUIREMENT

In course of the contract period, if requirement of different civil structures and equipment (versions/ different applications) evolve after the stake-holders have the first hand experience, the Agency / Service Provider would be bound to fulfill this requirement and would be paid separately for all such civil structures/equipment not specified in this tender.

Chapter 4 SPECIAL TERMS AND CONDITIONS OF CONTRACT

ARTICLE - 1 CONTRACT PERIOD

This service of the agency shall commence within 3 months from the date of signing of the Agreement and shall continue for a period of 36 months. This service shall be reviewed by the BMTU at the end of 36 months. The contract may be extended for further period as may be mutually decided. The terms and conditions for extension of the contract may be negotiated.

ARTICLE - 2 BIDDER'S OBLIGATION

1. The Bidder shall appoint, an authorized person not lower than the rank of Deputy General Manager as "Coordinator –Bidder" to co-ordinate with the BMTU in all matters related to Bidder for the successful implementation and operation of the project and to be responsible for all necessary exchange of information.
2. The Bidder shall provide all assistance to the BMTU representative/s as they may reasonably require for the performance of their duties and services.
3. The Bidder shall appoint, supervise, monitor and control the activities of suppliers under their respective agreements as may be necessary.
4. The Bidder shall be responsible for all statutory obligations/ liabilities like Salary, ESI, PF, etc. as per Labour Laws for the manpower employed for BMTUCP.
5. The bidder shall not engage the services of any present state or central government employee/s for the project. Also, the bidder shall not engage the services of past/retired employee/s of any State or Central Government India who are either penalized or against whom any disciplinary action has been taken by the concern Government. The bidder shall not engage any person with age above 65 years for the project during the contract period.
6. The bidder shall submit the list of its team members to be deployed (Annexure-10) for the project at the time of entering into agreement with BMTU. During the contract period bidder shall take prior permission from BMTU to change any team member from the approved list.

ARTICLE - 3 BMTU'S OBLIGATION

1. Grant in a timely manner all such approvals, permissions and authorizations which the Bidder may require or is obliged to seek from, in connection with implementation of the project and the performance of the Bidder obligations.
2. BMTU shall release the funds in a timely manner, after satisfying itself of all the project-related, statutory and accounting aspects, so as to enable the agency to satisfactorily implement the project and perform its obligations.
3. The BMTU shall appoint an authorized person as 'Coordinator – BMTU' to coordinate with the Bidder in all matters related to BMTU for the successful implementation of the project and to be responsible for all necessary exchange of information required.

ARTICLE - 4 ACCEPTANCE AND QUALITY CHECK BY THIRD PARTY AGENCY

The Acceptance Tests, which shall involve testing of the entire set up as prescribed by the BMTU, shall be conducted by the Bidder in the presence of a Committee of experts or institution nominated by the BMTU. The Acceptance Test must be completed by the Bidder to the satisfaction of the Committee of experts or institution within a time frame specified in the Schedule of Implementation. The BMTU reserves the right to evolve a procedure of quality checking to ensure that the services provided by the Bidder are as per are according to the prescribed norms.

ARTICLE - 5 LIQUIDATED DAMAGES

In the event of failure of the Bidders to secure acceptance by the BMTU, before the commencement date as prescribed by the BMTU, the BMTU reserves the option to recover from the Bidder as liquidated damages and not by way of penalty, 10% of Total Accepted Tender Value of the Service to be rendered for the period after the said commencement date, until acceptance without prejudice to other remedies under the contract.

ARTICLE - 6 TERMINATION OF THE CONTRACT

The BMTU will have the right to cancel the contract if the Bidder commits breach of any or all conditions of the contract. Breach of Contract includes, but not limited to, the following:

1. It is found that the schedule of implementation of the project is not being adhered to.
2. The Bidder stops work and such stoppage has not been realized by the BMTU.

3. The Bidder may become bankrupt or goes into liquidation other than for project or amalgamation.
4. The BMTU gives notice to correct a particular defect/irregularity and the Bidder fails to correct such defects/irregularity within a reasonable period of time determined by the BMTU.

If the contract is terminated by the BMTU, Government of Gujarat unilaterally, the BMTU will pay to the Agency remaining amount, if any, for the payment for service charges for the period for which the service has been rendered and all other claims through mutually agreeable settlement.

ARTICLE - 7 “NO CLAIM” CERTIFICATE

The Bidder shall not be entitled to make any claim, whatsoever, against the BMTU, under or by virtue of or arising out of this Contract, nor shall the BMTU entertain or consider any such claim, if made by the Bidder and the Bidder shall have signed a “No Claim” Certificate in favour of the BMTU in such forms as shall be required by BMTU after the works are finally accepted.

ARTICLE - 8 SUSPENSION

The BMTU may, by a written notice of suspension to the Bidder, suspend the Contract if the Bidder fails to perform any of its obligations under this Contract (including the carrying out of the services) provided that such notice of suspension:

1. Shall specify the nature of the failure and
2. Shall request the Bidder to make good such failure within a specified period from the date of receipt of such notice of suspension by the Bidder.

ARTICLE - 9 DETAILS TO BE KEPT CONFIDENTIAL

The Bidder shall treat the details of the contract as private and confidential, save in so far as may be necessary for the purposes thereof, and shall not publish or disclose the same or any particulars thereof in any trade or technical paper or elsewhere without the previous consent in writing of the BMTU. If any dispute arises as to the necessity of any publication or disclosure for the purpose of the Contract the same shall be referred to the BMTU whose decision shall be final.

The Bidder or his representative should neither disclose the data of project nor sell the data or use it for commercial exploitation or research work without the written permission of the BMTU.

ARTICLE - 10 IMPLEMENTATION SCHEDULE

The Bidder is expected to commence implementation of the BMTUCP as per the following schedule.

Particulars	Timelines
(1)	(2)
Commencement of Detailed Concept Design and relevant drawings of all finalized components	Within 3 months of award of contract
Completion of Construction Works	3 years including submission of design and its approval.

ARTICLE-12 FORCE MAJEURE

- a) For the purposes of this contract, "Force Majeure" means an event which is beyond the reasonable control of both parties and which makes parties' performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the party invoking Force Majeure to prevent), confiscation or any other action by government agencies.
- b) Force Majeure shall not include:
- (i) any event which is caused by the negligence or intentional action of a party or such party's sub consultant, Architect or agents or employees, nor
 - (ii) any event which a diligent party could reasonably have been expected to both [a] take into account at the time of the conclusion of this contract and [b] avoid or overcome in the carrying out its obligations hereunder.
- c) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.
- d) Both parties have to keep a record of such conditions which delay the work and the time period for completion of the project will extend accordingly.
- e) No Breach of Contract :

The failure of a party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this contract in so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this contract.

f) Measures to be taken :

A party affected by an event of Force Majeure shall take all reasonable measures to remove such party's inability to fulfil its obligations hereunder with minimum of delay.

A party affected by an event of Force Majeure shall notify the other party of such event as soon as possible and in any event not later than fourteen (14) days following the occurrence of such event providing evidence of the nature and cause of such event and shall similarly give notice of the restoration of normal conditions as soon possible.

The parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

g) Extension of Time as a result of Force Majeure :

Any period which a party shall pursuant to this contract complete any action or task shall be extended for a period equal to the time during which such party was unable to perform such action as a result of Force Majeure.

h) Consultation :

Not later than thirty (30) days after the award of work, as the result of an event of Force Majeure, have become unable to perform a material portion of the services, the parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

CHAPTER –V

ANNEXURES

ANNEXURE -1**FINANCIAL BID FORMAT****(Please note that Financial Bid shall be submitted online through nprocure only)**

Tender Notice No. :

To:

Registrar

BMTU,

Vocational Training centre (V.T.C.),Near R.T.O Office,

Vavdi road, Rajpipla,

Dist:Narmada-393145, Gujarat

Sir:

I/We hereby bid for providing the services for “SELECTION OF AGENCY FOR COMPREHENSIVE PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PLANNING, DESIGNING AND DEVELOPMENT OF BIRSA MUNDA TRIBAL UNIVERSITY AT RAJPIPLA, DIST: NARMADA, GUJARAT STATE” as per the terms of reference given in this tender Document of the BMTU, Rajpipla. The rates are quoted in the prescribed format given below:

Sr No	Component Particulars	% of Tender Cost	
		Fees (in figures)*	Fees (in words) *
1	Fees to Provide Comprehensive Project Management Consultancy Services for Planning, Designing and Development of Birsa Munda Tribal University at Rajpipla, Dist: Narmada, Gujarat State as per the terms and condition of this tender document.		

**The rates indicated are exclusive of applicable taxes and are valid for the contract period.
The applicable GST shall be paid at the time of payment.**

Figures for all the items mentioned above will have to be filled by the bidder in percentage, failing which the offer is liable to be considered as non-responsive

In the event of discrepancy in the financial quote between the words and the figures the financial quote indicated in words will be considered final.

Signature of the Bidder with Seal

ANNEXURE –3

Payment Schedule

1. Bidder shall submit invoice to BMTU. Each invoice shall be fully itemized, sufficiently detailed and include appropriate substantiation of each transaction to enable BMTU readily identify and validate the services provided.
2. Invoices shall be due and payable 30 days after receipt of a valid invoice by BMTU.
3. **Taxes**-All invoices stated in Indian Rupees will be submitted with Taxes applicable as a separate line item.
4. The Payment shall be determined by a milestone-based approach as under:

SCHEDULE OF PAYMENTS

Sr No	Stage	Description	Percentage of Total fees
1	Stage I	On Submission of approved documents of the following 1.Topographical Surveys, 2.Soil Testing Reports, 3.Measured Drawings, 4.MEP Surveys, 5.Building to Photography surveys and alternative lay out and plans.	5%
2	Stage II	On submission of approved Final Lay out plan and design (i) On approval of Architectural plans by BMTU; 2.5% of fees (ii) On submission of approved Architectural plans by local authority: 2.5% of fees	5%
3	Stage III	i) On Submission of the Cost estimates, Specifications. (Detail Project Report with Estimates) : 2.5% ii) On approval of estimate and structural design from competent authority : 2.5%	5%
4	Stage IV	On Submission of Detailed BOQs and Detailed estimates: 2.5% On submission of Technical Sanction: 2.5%	5%

5	Stage V	Tender and Award of work to the contractors (i) Preparation of Tender Document for selection of contractor/s for the construction work and acceptance of the same by BMTU: 2.5% (ii) Release of Tender Documents: 2.5% (iii) Assistance in Selection and Award Process: 5% (iv) Award of work to contractors: 5%	15%
6	Stage VI	During Construction Stage (i) Supervision and Quality Control and Verification of running bills of contractors: 35% of fees becomes Due on the basis of percentage of certification of running bill of contractors.	35%
7	Stage VII	On Completion of work including submission of completion plans to the BMTU (For every educational institution separately) (i) On Completion of construction work and handing over of the building on certification of final bills of contractors completion drawings.15 %	30%
Total			100%

Notes:

1. For first 2 stages, payment of fees shall be made on the basis of estimated Project Cost as Preliminary cost estimates shall not be available up till Stage II.
 2. The corrections for amounts on the basis of which the payment of fees becomes due shall be done as follows:
 - a. Stage IV: 1st Correction on submitted Cost estimates
 - b. Stage V: 2nd Correction on Awarded amount
 - c. Stage VII: 3rd Correction on Final Executed Cost.
2. Please take note that the payment will be released as per payment schedule shown above after deducting penalty if any.

ANNEXURE – 4 Performa of General Power of Attorney
(To be signed and executed in non-judicial stamp paper of Rs. 10/=)

GENERAL POWER OF ATTORNEY

Be it known all to whom it concern that:

1. Sri/Smt _____ S/d/O _____
 _____ Residing at _____
2. Sri/Smt _____ S/d/O _____
 _____ Residing at _____
3. Sri/Smt _____ S/d/O _____
 _____ Residing at _____

We all the Partners/Directors/Board members/ trustees/ Executive council members/ proprietors/ Leaders of M/s. _____ having its registered office _____ . hereby appoint Sri _____ S/d/O _____ residing at _____ as our attorney to act our name and on behalf and sign and execute all Documents/ Agreements binding the firm for all contractual obligations (including reference of cases to arbitrators) arising out of contracts to be entered into by the company with the Office of Birsa Munda Tribal University, Rajpipla, Gujarat-393145 in connection with its tender No. _____ Dated _____ for supply of due for opening on _____

In short, he/she is fully authorized to do all, each and everything requisite for the above purpose concerning M/s. _____ and I/We hereby agree to confirm and ratify his/her all and every act of this or any documents executed by our said Attorney within the scope of the authority hereby conferred on him including references of cases to arbitration and the same shall be binding on me/ us and my/ our company/ firm as if the same were executed by me/ us individually or jointly.

Witness (with address)

Signature _____ of _____ the
 Partners/Directors/Board members/
 trustees/ Executive council
 members/proprietors/ Leaders

- 1.
- 2.
- 3.

ATTESTED

ACCEPTED

Signature: (Seal and Signature of Signatory of Tender offer of the company/
 Corporation/society/ trust/ firm)

ANNEXURE – 5

FORMAT FOR PERFORMANCE GUARANTEE

(On Non-Judicial Stamp Paper)

To be stamped according to Stamp Act and to
Be in the name of the executing Nationalized Bank

To
Registrar
Birsa Munda Tribal University,
Vocational Training centre (V.T.C.),Near R.T.O Office,
Vavdi road, Rajpipla,
Dist:Narmada-393145, Gujarat

In consideration of the BMTU, Rajpipla having its registered office at Rajpipla (hereinafter called the “BMTU” which expression shall unless repugnant to the subject or context include its administrators successors and assigns) having agreed under the terms and conditions of the Award Letter bearing No Dated issued by the Registrar, BMTU, Vocational Training centre (V.T.C.),Near R.T.O Office,Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat which has been unequivocally accepted by the Vendor (refer NOTE below) work of Selection of Agency For Comprehensive Project Management Consultancy Services for Planning, Designing, Development of Birsa Munda Tribal University at Rajpipla, Dist: Narmada, Gujarat State (hereinafter called the said Contract) to accept a Deed of Guarantee as herein provided for Rs._____ (Rupees only) from a Nationalized Bank, in lieu of the security deposit, to be made by the Vendor or in lieu of the deduction to be made from the Vendor’s bill, for the due fulfillment by the said Vendor of the terms and conditions contained in the same Contract. We the (hereinafter referred to be “the said Bank” and having our registered office atdo hereby undertake and agree to indemnify and keep indemnified to the BMTU from time to time to the extent of Rs..... (Rupees only) against any loss or damage, costs charges and expenses misused to or suffered by or that may be caused to or suffered by the BMTU by reason of any breach or breaches by the Vendor and to unconditionally pay the amount claimed by the BMTU on demand and without demand to the extent aforesaid. We,Bank, further agree that the BMTU shall be the sole judge of and as to whether the said Vendor has committed any breach or breaches of any of the terms and conditions of the said Contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the BMTU on account thereof and the decision of the BMTU that the said Vendor has committed such breach or breaches and as to the amount or amounts of loss, damage, costs charges and expenses caused to or suffered by or that may be caused to or suffered by the BMTU from time to time shall be final and binding on us.

1. We, the said Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said contract and till all the dues of the BMTU under the said Contract or by virtue of any of the terms and conditions governing the said Contract have been fully paid and its claims satisfied or discharged and till BMTU certifies that the terms and conditions of the said Contract have been fully and properly carried out by the Vendor and accordingly

discharges this Guarantee subject, however, that the BMTU shall have no claim under the Guarantee after 180 (One Hundred Eighty) days from the date of expiry of the contract period.

2. The BMTU shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee or indemnity, from time to time to vary any of the terms and conditions of the said contract or to extend time of performance by the said Vendor or to postpone for any time and from time to time any of the powers exercisable by it against the said Vendor and either to enforce or forbear from enforcing any of the terms and conditions governing the said contract or securities available to BMTU and the said Bank shall not be released from its liability under these presents by any exercise by the BMTU of the liberty with reference to the matters aforesaid or by reason of time being given to the said Vendor or any other forbearance, act or omission on the part of the BMTU or any indulgence by the BMTU to the said Vendor or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so releasing the Bank from its such liability.

3. It shall not be necessary for the BMTU to take legal action against the Vendor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank, notwithstanding any security which the BMTU may have obtained or obtain from the Vendor shall at the time when proceedings are taken against the Bank hereunder be outstanding.

5. We, the said Bank, lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the BMTU in writing and agree that any change in the Constitution of the said Vendor or the said Bank shall not discharge our liability hereunder. If any further extension of this Guarantee is required the same shall be extended to such required periods on receiving instructions from M/s. _____ behalf this guarantee is issued.

In presence of
WITNESS

For and on behalf of (the bank)

1. Signature.....
2. Name & Designation.....
Authorization No.
Date and Place
Bank Seal

The above guarantee is accepted by the BMTU, Rajpipla

FOR COMPANIES

M/s. _____ a company registered under the Companies Act 1956 and having its registered office in the State of _____ (hereinafter called "the said Vendor" which expression shall unless the context requires otherwise include its administrators, successors and assigns).

ANNEXURE – 6

PROFILE OF THE BIDDER

The Bidder should furnish the following details

Sr No.	Particulars	Details
1.	Name of bidder	
2	Legal status of bidder	
3	PAN details	
4	GST Registration details	
5	Registration No. and Year of commencement of business	
6	Address of registered office	
7	Address particulars	
8	Name, designation and correspondence particulars of Authorized Signatory	Name : Designation : Tel. / Mobile No. : E-mail :

Please note that any communication regarding this tender process will be sent to the details provided on this page.

ANNEXURE – 7

CHECKLIST FOR FULFILLMENT OF ELIGIBILITY CRITERIA

Minimum Eligibility Criteria

No.	Basic Requirement	Specific Requirements	Documents Required
1	Experience	<p>The Bidder should have satisfactorily completed minimum 1 similar projects each such project having work order value of Rs. 50 crores during the last 5 years ending 31st March, 2019.</p> <p>The scope of work for such projects should include following:</p> <ol style="list-style-type: none"> 1. Design and Engineering 2. BID Management 3. PMC Consultancy for Civil work and Inspection. <p>A similar project here means “Comprehensive Consultancy Services for planning, designing and developing of Integrated Campuses for Universities, Higher Education Institutions, Research and Development (R&D) institutions and other such institutional campuses.</p>	<ul style="list-style-type: none"> • The work order and work completion certificates of the similar works from an authority not below the rank of Executive Engineer or equivalent. The certificate should include the value of the project stating cost of overall project with details, starting year, year of completion and time over-run if any must be submitted (Annexure-15). • The cost of the projects shall not include the cost of land, godowns and semi-permanent structures for the purpose of eligibility
2	Incorporation	<p>The overall experience of the firm should not be less than 10 years as on 31st March, 2019. This means that the firms should be in practice and providing project management consultancy services for a minimum</p>	<p>Certificate of Registration, Memorandum of Association shall be provided by the bidder.</p> <p>Also work order and work completion certificate for the projects carried out by the bidder shall be submitted.</p>

		period of last 10 years.	(Annexure-17)
3	Turnover	The bidder's average annual turnover in last three years should not be less than Rs. 500 lakhs ending up to 31.03.2018. The bidder should also have positive net worth as on 31st March, 2018.	Bidder should submit CA certificate as per annexure-14 and audited reports for FY 2015-16, 2016-17 and 2017-18. Please note that the CA certificate shall bear UDIN number.
4	Net Worth	The Net Worth of the Bidder must be positive for the year ending 31st March 2018.	
5	Infrastructure	One registered office shall be located in state of Gujarat.	The Bidder should submit Address Proof document. (Sales deed, rent agreement and last month electricity bill).

Signature of the Bidder with
seal

ANNEXURE – 8
CHECKLIST FOR FULFILLMENT OF EVALUATION CRITERIA

Sr	Evaluation Criteria	Documents/Details	Documentary Proof Attached (Yes/No) (Give annexure no. and page no.)
1	The average annual turnover for the last three years (2015-16,2016-17 2017-18) must be minimum of Rs. 500 lacs.	Chartered Accountant Certificate indicating average annual turnover and Net-Worth as per annexure 14.	
2	Rendered PMC Services for Nos. of building projects each costing more than Rs. 10 crores during last 10 years for any Central /state government or local government bodies or an educational institute.	Copies of Work-orders or Work/ Project Completion Certificates from relevant agencies for which work was carried out.	
3	Composition of Project Team to design, implement and manage the Project. Among other key members, CVs are to be provided as per format annexed at Annexure 11 for each field viz. Team Leader, Structural engineer,Architech, Senior Civil engineer, Electrical Engineer, Architect, Plumbing Engineerand site engineer during PMC,re-designing, landscaping and solar system. Etc.	Team Composition with their self certified bio-data justifying their involvement (CV to be provided as per format annexed (Annexure 11)	

Signature of Bidder

ANNEXURE – 9
DETAILS OF TECHNICALLY QUALIFIED PERSONNEL IN THE FIRM

S.No.	Name	Qualification	Designation	Details of Experience	Remarks	CV page NO.

Signature of Bidder

Annexure – 10
**DETAILS OF TECHNICAL PERSONNEL TO BE DEPLOYED FOR THIS PROJECT AT
SITE OFFICE**

S.No.	Name	Qualification	Designation	Details of Experience	Role in this project	Remarks	CV page NO.
1	2	3	4	5	6	7	

Annexure – 11**Format of Curriculum Vitae (CV) For Proposed Professional Staff**

I	Name of Person	
II	Designation	
III	Proposed position for this assignment :	
IV	Date of Birth	
V	No of Years with present Employer	
VI	Educational Qualification	

Name of Degree (Graduate onwards)	College and University	Specialization	Year of Passing

Relevant Experience

Please provide details of relevant assignments, with respect to task assigned for the proposed position (as mentioned in (ii) above). Kindly provide following information for each assignment:

Name of Assignment	Name of Client	Time Period	Description about assignment	Your Role in that assignment (Team/ Project leader, Sector Expert)

Total experience in no. Of years in Proposed position (as mentioned in (ii) above) for the project	
Total experience in no. of Years with the applicant firm	
Total Experience	

Certification

I, the undersigned, certify that to the best of my knowledge and belief, this Bio data correctly describes me, my qualifications and my experience.

Signature of Team Member

Date

Note: The CV must be signed by the person whose CV is given. Only those CVs would be considered, which are signed by the concerned persons (Sign of authorized signatory other than the person whose CV is submitted, would not be considered.) The CV must be supported by necessary qualification certificates and experience certificates, job offer letter/joining letter of the current employer to support the claims of the same.

ANNEXURE – 12
ADDRESSES OF PROPOSED LOCATION FOR
UNIVERSITY CAMPUS

Construction of BMTU Campus

Sr No	Name of University	Location	District	Indicative lumpsum budget for initial phase (aprox.)
1	Birsa Munda Tribal University	Jitnagar	Narmada	150.00

ANNEXURE – 13

LIST OF BANKS AS PER GOVERNMENT OF GUJARAT GR

	All Nationalized Banks including the Public Sector Bank- IDBI Ltd.
	Private Sector Banks - AXIS Bank, ICICI Bank and HDFC Bank.
01	Kotak Mahindra Bank
02	RBL Bank (The Ratnakar Bank Ltd.)
03	IndusInd Bank
04	Karur Vysya Bank
05	DCB Bank
06	FEDERAL Bank
07	SOUTH INDIAN Bank
08	The Kalupur Commercial Cooperative Bank Ltd.
09	Rajkot Nagarik Sahakari Bank Ltd.
10	The Mehsana Urban Co-Operative Bank Ltd.
11	Nutan Nagarik Sahakari Bank Ltd.
12	Dena Gujarat Gramin Bank
13	Saurashtra Gramin Bank
14	Baroda Gujarat Gramin Bank
15	YES Bank

ANNEXURE – 14**FORMAT FOR C.A. CERTIFICATE
(On CA's Letter Head)****TO WHOM SO EVER IT MAY CONCERN****CHARTERED ACCOUNTANT CERTIFICATE**

On the basis of verification of books of accountants and other documents produced before us and maintained by the Company, we certify that M/s_____ is engaged in project management consultancy work. This is to certify that they have turn over from project management consultancy business in the last three years ending on 31st March 2018 (i.e. for Financial year 2015-16 , 2016-17 & 2017-18) as follows:

Sr. No	Financial Year	Total Turnover (Rs. Lacs)	Turnover from project management consultancy (Rs. Lacs)	Net worth (Rs. Lacs)
1	2015-16			
2	2016-17			
3	2017-18			
	Total amount			
	Avg. of above			

Their net worth as on 31st March 2018 is Rs. _____.

Date:

CA Stamp & Seal

Annexure 15**DETAILS OF SIMILAR PROJECTS COMPLETED DURING LAST FIVE YEARS**

SI. No.	Name of project & location	Owner or sponsoring organization	Cost of project in crores/ Total Built Area of the project (excluding basement etc.)	Date of comment cement as per contract.	Stipulated date of completion	Name & address/ telephone No. of Officer to whom reference may	Page no of Documentary evidence such as work order, order completion certificate etc.
1	2	3	4	5	6	be 8	9

Bidder**Signature of**

Annexure-16**(Declaration IN REGARD TO STOP DEAL / BLACK LIST THERE OF)****Sub: Declaration in regard to Stop Deal / Black List thereof.**

Ref: BMTU's Tender Notification No. _____, dated: _____

I / We _____ authorized signatory of M/S _____ hereby declare that M/S _____ is not stop deal/blacklisted by any Central/State Government PSU / Govt. Company or by any Central/State Government Department in India.

Seal of Organization

Signature

Date:

(For and on behalf of Name and Designation with Seal)

